

Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

BOARD OF EDUCATION REGULAR MEETING A G E N D A March 18, 2014

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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6:00 PRINCIPALS MEETING WITH THE BOARD	
A. OPENING PROCEDURES – 7:00 p.m.	5
1. Call to Order and Welcome	
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4. Approval of Agenda	
B. REPORTS AND PRESENTATIONS	6
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4. Spotlight on Education: PRIDE Academy School Presentation	14
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C. PUBLIC COMMUNICATION	16
<i>During this time, citizens are invited to address the Board of Education about any item <u>not</u> on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT · Cathy A. Pierce, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.

Superintendent

18

1.1. Approval of Minutes

It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

2.1. Approval/Ratification of Travel Requests

26

It is recommended that the Board of Education approve/ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.

2.2. Approval/Ratification of Expenditure Warrants

28

It is recommended that the Board of Education approve/ratify the expenditure warrants as presented in the item.

2.3. Approval/Ratification of Purchase Orders

30

It is recommended that the Board of Education approve/ratify purchase orders as presented in the item.

2.4. Acceptance of Donations

39

It is recommended that the Board of Education accept donations as listed and authorize staff to send letters of appreciation on behalf of the Governing Board.

2.5. Approval of Consultants and General Service Providers

40

It is recommended that the Board of Education approve Consultant and General Service Provider agreements as presented.

2.6. Approval of Agreement with Capital Public Finance Group to Act as Dissemination Agent for Continuing Disclosure Requirements

42

It is recommended that the Board of Education approve the Agreement with Capital Public Finance Group to act as Dissemination Agent for Continuing Disclosure Requirements.

2.7. Selection of JIVE Communication, Inc. Through CalNet 3 Bid Process as the Vendor for the District's Voice over IP (VoIP) Services

46

It is recommended that the Board of Education approve the selection of JIVE Communication, Inc. as the vendor for Voice over IP services.

Capital Improvement Program

3.1. Acceptance of 2012-13 General Obligation Bonds Building Fund Financial and Performance Audit

48

It is recommended that the Board of Education accept the 2012-13 General Obligation Bonds Building Fund Financial and Performance Audit.

- | | <u>Page #</u> |
|---|---------------|
| 3.2. <u>Approval of Revised Agreement with Laura D. Romano for Attorney Services Associated related to Capital Improvement Program</u> | 50 |
| It is recommended that the Board of Education approve the revision to the agreement with Laura D. Romano for attorney services related to the Capital Improvement Program. | |
| 3.3. <u>Approval of Increase to Contract with Ninyo & Moore for Testing Lab Services for Pepper Drive School Classroom Addition Construction Project</u> | 54 |
| It is recommended that the Board of Education approve the change order request for Ninyo & Moore for Testing Lab Services for the Pepper Drive School Classroom Addition construction project. | |
| 3.4. <u>Approval of Change Order No. 1 for the Chet F. Harritt School Snack Bar Construction Project and Authorization to File Notice of Completion</u> | 55 |
| It is recommended that the Board of Education approve Change Order No. 1 for \$5,360.49 for the Chet F. Harritt School Snack Bar Construction project and authorize filing of a Notice of Completion for the project. | |
| 3.5. <u>Approval of Change Order to Pepper Drive School 10-Classroom Addition Project Contract with Balfour Beatty Construction, Inc. for FAA Delay</u> | 61 |
| It is recommended that the Board of Education approve RCO No. 34 to the Pepper Drive School 10-Classroom Addition Project contract with Balfour Beatty Construction, Inc. for the FAA delay. | |

Educational Services

- | | |
|---|----|
| 4.1. <u>Approval of Local Education Agency (LEA) Plan Revision for 2013-2014</u> | 73 |
| It is recommended that the Board of Education approve the 2013 revision of Local Education Agency Plan 2010-2015. | |
| 4.2. <u>Approval of Local Education Agency (LEA) Plan Addendum 2013-2014</u> | 75 |
| It is recommended that the Board of Education approve the LEA Plan Addendum for the 2013-2014 school year. | |

Human Resources/Pupil Services

- | | |
|---|----|
| 5.1. <u>Personnel, Regular</u> | 77 |
| It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals. | |
| 5.2. <u>Approval of New Probationary School Counselors / School Social Workers</u> | 80 |
| It is recommended that the Board of Education approve probation for school counselors / school social workers. | |
| 5.3. <u>Approval of One (1) Short-Term Instructional Assistant, Special Education II Position</u> | 81 |
| It is recommended that the Board of Education approve one (1) short-term Instructional Assistant, Special Education II position. | |
| 5.4. <u>Adoption of Resolution No. 1314-23 to Eliminate Identified Classified Non-Management Positions</u> | 82 |
| It is recommended that the Board of Education adopt resolution no. 1314-23 to lay-off identified classified non-management positions. | |

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E. DISCUSSION AND/OR ACTION ITEMS	84
<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
Business Services	
1.1. <u>Update on Local Control Accountability Plan Development for 2014-15 and Discussion of Possible Goals and Action Steps</u>	85
<i>This is an information item. Action is at the discretion of the Board of Education.</i>	
F. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	87
G. CLOSED SESSION	88
1. <u>Conference with Labor Negotiator</u> (Govt. Code § 54956.8) <i>Agency Negotiators: Karl Christensen, Assistant Superintendent and Tim Larson, Assistant Superintendent Employee Organizations: Santee Teachers Association</i>	
2. <u>Conference with Labor Negotiator</u> (Govt. Code § 54956.8) <i>Purpose: Negotiations Agency Negotiators: Karl Christensen, Assistant Superintendent and Tim Larson, Assistant Superintendent Employee Organization: Classified School Employees Association</i>	
3. <u>Public Employee Performance Evaluation</u> (Govt. Code § 54957) <i>Superintendent</i>	
H. RECONVENE TO PUBLIC SESSION	88
I. ADJOURNMENT	88

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting

*The next regular meeting of the Board of Education is scheduled for April 1, 2014 at 7:00 p.m. in the Douglas E. Giles Educational Resource Center.
Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.*

Members present:

___ Fox
___ Burns
___ Ryan
___ Levens-Craig
___ El-Hajj

6:00 P.M. PRINCIPALS MEETING WITH THE BOARD

7:00 P.M. OPENING PROCEDURES ITEM A.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Presentation of the Colors and Pledge of Allegiance

4. Approval of Agenda for the March 18, 2014 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Cathy A. Pierce, Ed.D.
March 18, 2014

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2013-14
CUMULATIVE THROUGH MARCH 7, 2014

Residential Rate: \$1.98 per square foot over 500 - effective 6/17/12

Commercial Rate: \$0.32 per square foot - effective 6/17/12

Self Storage Rate: \$0.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	11539 Woodside Terrace	07/08/13	2,047	\$4,053.06	PD
X		8549 Graves Ave (Lantern Crest Senior Care Facility)	07/29/13	110,712	(\$35,427.87)	PD
X		101 Town Center Plwy (Costco Wholesale)	09/12/13	1,616	\$517.12	RS
	X	9206 Inverness Rd	10/21/13	5,279	\$10,452.42	CO
	X	9224 Maranda Dr	11/14/13	641	\$1,269.18	CH
	X	11248 Huntingride Cir	01/06/14	880	\$1,742.40	PD
	X	628 Pepper Dr	01/17/14	2,213	\$4,381.74	PD
	X	626 Pepper Dr	01/17/14	2,087	\$4,132.26	PD
	X	9128 Shadow Hill Rd	01/22/14	4,030	\$7,979.40	PD
	X	9805 Medina Dr	01/23/14	537	\$1,063.26	CO
	X	8541 Dunwoodie Rd	03/07/14	786	\$1,556.28	CO
TOTAL PAGE 1					\$1,719.25	

*Additional square footage (total is over 500 square feet)

**Fee Exempt - Senior / Elder Care Facility

***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - March 18, 2014						
Group	Location	Date	Days	Time	Attendance	Fees Applied
Cajon Park PTSA (Mother/Son Event) PTSA (Family Night)	Lower Grass Field Entire School	3/22/14 4/30/14	Saturday Wednesday	6:00 pm - 9:00 pm 5:00 pm - 7:00 pm	200 200	TBD
Carlton Oaks Daisy Scouts Troop # 5147	Classroom	3/11/14 - 6/17/14	Tuesday	6:00 pm - 7:00 pm	16	
PRIDE Academy (Prospect Avenue) CSEA	Lounge	2/25/14 - 12/16/14	Tuesday	4:30 pm - 5:30 pm	6	
Rio Seco Girl Scout Brownies Troop # 5333 (Meetings)	Classroom	2/26/14 - 6/11/14	Wednesday	4:30 pm - 5:30 pm	12	
Sycamore Canyon PTA (School Spring Carnival)	Lower Level Field	3/23/14	Sunday	12:00 pm - 7:00 pm	250	\$162.50

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 3/7/2014
 Month 7 Week 3

SCHOOL	REGULAR ED										SPECIAL ED										Total All		
	TK	EAK 5yo	K	Gr.1	Gr.2	Gr.3	Gr.4	Gr.5	Gr.6	Gr.7	Gr.8	03/07/14	03/08/13	# Diff	% Diff	03/07/14	03/08/13	# Diff	% Diff	03/07/14	02/28/14	# Diff	
Cajon Park			107	117	110	97	117	110	124	110	107	999	1003	-4	-0.4%	59	63	-4	-6.3%	1058	1058	0	0.0%
Carlton Hills	23	22	51	50	42	39	44	38	46	67	61	483	508	-25	-4.9%	33	30	3	10.0%	516	514	2	0.4%
Carlton Oaks			63	87	68	97	91	98	80	97	118	789	795	4	0.5%	54	53	1	1.9%	853	855	-2	-0.2%
Chet F. Harritt	23	21	61	56	65	68	54	70	46	47	54	585	555	10	1.8%	0	0	0	0.0%	565	565	0	0.0%
Hill Creek			24	71	75	71	83	77	90	69	80	734	740	-6	-0.8%	13	15	-2	-13.3%	747	760	-13	-1.7%
Pepper Drive			120	95	96	90	88	89	85	71	70	784	786	-2	-0.3%	7	10	-3	-30.0%	791	793	-2	-0.3%
Prospect Ave	23	23	65	80	58	57	59	47	56	48	47	563	584	-21	-3.6%	0	0	0	0.0%	563	563	0	0.0%
Rio Seco			96	107	120	85	103	113	107	115	98	942	953	-11	-1.2%	51	42	9	21.4%	993	991	2	0.2%
Sycamore Canyon			23	47	52	60	54	39	44	44	0	363	325	38	11.7%	0	0	0	0.0%	363	361	2	0.6%
SUBTOTAL	69	113	681	719	690	670	672	679	682	624	633	6232	6249	-17	-0.3%	217	213	4	1.9%	6449	6,448	1	0.0%
Alternative School			1	4	1	4	7	4	4	4	12	41	48	-7	-14.6%	1	0	1	100.0%	41	40	1	2.5%
Santee Success										6	7	13	7	6	85.7%	1	0	1	100.0%	14	14	0	0.0%
NPS												0	0	0	0.0%	4	2	2	100.0%	4	4	0	0.0%
SUBTOTAL			1	4	1	4	7	4	4	10	19	54	55	-1	-1.8%	5	2	3	150.0%	59	58	1	1.7%
TOTAL	69	113	682	723	691	674	679	683	686	634	652	6286	6,304	-18	-0.3%	222	215	7	3.3%	6508	6,506	2	0.0%

Please note: Special Ed, PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

SCHOOL	PK	EAK 4yo
Cajon Park	3	0
Carlton Hills	0	2
Chet F. Harritt	0	1
Hill Creek	0	0

Schedule of Upcoming Events

Date	Event
March 27	EL Reclassification Ceremony 6:00 p.m. at Rio Seco School
April 1	Student Forum with Board; 6:00 p.m. Board Meeting; 7:00 p.m.
April 7-18	Spring Break – Schools Closed
April 29	<i>Tentative</i> - LCAP Town Hall Forum 6:00 p.m. @ Rio Seco School
May 2	Honoring Our Own (ACSA & SDCSBA) 5:00-9:00 p.m. @ Sheraton San Diego Hotel and Marina
May 6	Board Meeting; 7:00 p.m.
May 20	Board Meeting; 7:00 p.m.
May 21	Classroom of the Future Foundation Awards Night @ USD
May 27	Salute to Excellence @ Carlton Oaks Country Club
June 3	Board Meeting; 7:00 p.m. 8 th Grade Achievement Academic Awards
June 17	Board Meeting; 7:00 p.m.
June 24-25	School Promotion Ceremonies
June 25	Last Day of School for Students
June 26	Foundation Golf Classic @ Carlton Oaks Country Club

BACKGROUND:

As an employee in the Maintenance and Operations department, Stan Molina has spent the past 33 years working to make Santee School District a safe and great place to learn for students and teachers. His name is familiar throughout the district to all administrators, teachers, and classified staff. That is because Stan always brings a pleasant demeanor, a helpful attitude, and a heart that wants to make everything in Santee School District be the very best.

Stan began his career in the District in 1981 as a Grounds Maintenance Worker 1, soon became a Craftworker 1, and will retire at the end of this month as a Craftworker III.

One of Stan's final projects was, after making certain the "bell" that stood at the old Santee School site was salvaged during the demolition, was to proudly build a worthy platform and mount it at the entrance of the District Office. Stan really had his heart into this project as he had attended Santee School as a child and was so excited to bring the "bell" home to the District Office, where he made his career as an adult.

It is always a pleasure for the Board to recognize and honor outstanding employees. Tonight, the Board would like to spotlight Stan Molina for his dedication and commitment to the school district for the past 33 years and wish him the best in his retirement year. Stan will be leaving a piece of his heart with Santee School District.

BACKGROUND:

The Santee Success Program (SSP) garden project came about as a request from teacher, Annelise Ryan. Mrs. Ryan' desire was to create a space where SSP students could learn about plants and gardening, while experiencing the work ethic attached to owning a garden. At the same time, Wes Konold was looking for an Eagle project that would provide a benefit to the community and allow him to demonstrate the leadership and service skills he has developed over his scouting career. After meeting with Mrs. Ryan, Wes accepted the invitation to plan, coordinate, and execute the school garden for SSP. Wes successfully brought together multiple resources to provide two large elevated planting beds with a drip watering system. As a result of Wes' efforts the students of SSP will have this space to research, plan, maintain, and harvest a variety of fruits and vegetables. The students will have the opportunity to learn the discipline and responsibility of owning a garden and the satisfaction of a job well done.

Tonight, the Board of Education would like to recognize Wes Konold, the coordinator of the Garden Project. Wes took on this mission as an Eagle Project. Through his leadership a workforce was engaged that included other scouts and their family members. The Board extends their appreciation to:

Brett Budvarson	Ab Jenkins	Ken Milne
Ty Budvarson	Crew Jenkins	Mark Milne
John Demarcus	James Leavitt	Dustin Russ
Carter Hoffman	Aaron Leavitt	Jim Russ
Clint Holiday	Cameron Miller	Hunter Wroten
Kris Holiday	Christian Miller	Bryan Wroten

Wes also solicited and received sponsorships through donations from the following community businesses:

- Chick-fil-A (food for the workers)
- Home Depot (\$25 toward irrigation drip tubing)
- Mary's Donuts (2 dozen donuts)
- Phil's BBQ (Macaroni Salad)
- RCP Block and Brick (bricks for the garden)
- San Diego Rock Supply (3 ½ yards of soil)

Several students from the Santee Success Program also came and helped construct the garden. These students were a great example of taking pride in their school and contributing to the overall school community. Tonight, the Board would like to recognize the following students for assisting in the garden project:

Kelvin Engblom-Roberts	Devin Stanley
David Lockmann (and his family)	Elijah Walker
Johnathan Parthemer	

The Board would also like to thank Santee Success Program teacher, AnneLise Ryan. Mrs. Ryan's vision and hard work to provide a stimulating learning environment for her students is evidenced in her classroom as well as the new learning environment of the SSP garden.

Agenda Item B.3.

Reports and Presentations Item B.4. Spotlight on Learning: PRIDE Academy
Presentation

Prepared by Cathy A. Pierce, Ed.D.
March 18, 2014

BACKGROUND:

During the 2013-14 school year, our schools are transitioning to the Common Core State Standards (CCSS) and the Smarter Balanced Assessments (SBAC). The cognitive complexity of the CCSS and SBAC require students to employ a deeper level of thinking and application of learning to real-world situations. The CCSS are designed to be robust and relevant, preparing students for college and careers.

Success with the CCSS requires students to become more active in the learning process and to engage in a variety of dynamic learning opportunities, including using technology as a tool for learning. Inherent in the CCSS are the 21st Century Skills of Critical Thinking, Collaboration, Communication, and Creativity, with Critical Thinking permeating all of the standards. As students become more independent thinkers and increase their ability to process information at a deeper level, they will be formulating opinions, justifying their thinking with evidence, critiquing the opinions of their peers and other resources, and communicating their points of view effectively. Essentially, students will “learn to learn and learn to apply” their knowledge to real-world situations.

Tonight Principal Stephanie Southcott and her school team will highlight student learning at PRIDE Academy as they use 21st Century Skills with their implementation of the CCSS.

Agenda Item B.4.

Reports and Presentations Item B.5. Spotlight on Learning: Chet F. Harritt School
Presentation

Prepared by Cathy A. Pierce, Ed.D.
March 18, 2014

BACKGROUND:

During the 2013-14 school year, our schools are transitioning to the Common Core State Standards (CCSS) and the Smarter Balanced Assessments (SBAC). The cognitive complexity of the CCSS and SBAC require students to employ a deeper level of thinking and application of learning to real-world situations. The CCSS are designed to be robust and relevant, preparing students for college and careers.

Success with the CCSS requires students to become more active in the learning process and to engage in a variety of dynamic learning opportunities, including using technology as a tool for learning. Inherent in the CCSS are the 21st Century Skills of Critical Thinking, Collaboration, Communication, and Creativity, with Critical Thinking permeating all of the standards. As students become more independent thinkers and increase their ability to process information at a deeper level, they will be formulating opinions, justifying their thinking with evidence, critiquing the opinions of their peers and other resources, and communicating their points of view effectively. Essentially, students will “learn to learn and learn to apply” their knowledge to real-world situations.

Tonight Principal Andy Johnston and his school team will highlight student learning at Chet F. Harritt as they use 21st Century Skills with their implementation of the CCSS.

Agenda Item B.5.

PUBLIC COMMUNICATION Item C

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

CONSENT ITEMS Item D.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item D

Consent Item D.1.1. Approval of Minutes
Prepared by Cathy A. Pierce, Ed.D.
March 18, 2014

BACKGROUND:

Presented for Board approval –

- February 18, 2014, regular meeting minutes
- February 26, 2014, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

February 18, 2014
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPEN SESSION – CALL TO ORDER - 6:00 p.m.

President Fox called the meeting to order at 6:00 p.m.

1. Public Communication on Closed Session Items

There were no public comments.

B. ADJOURN TO CLOSED SESSION

President Fox announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Govt. Code § 54956.8)

*Agency Negotiators: Karl Christensen, Assistant Superintendent and
Tim Larson, Assistant Superintendent*

Employee Organizations: Santee Teachers Association

2. Conference with Labor Negotiator (Govt. Code § 54956.8)

Purpose: Negotiations

*Agency Negotiators: Karl Christensen, Assistant Superintendent and
Tim Larson, Assistant Superintendent*

Employee Organization: Classified School Employees Association

3. Conference with Legal Counsel - Existing Litigation (Govt. Code § 54956.9(c))

*Special Education Dispute, Student v. Santee School District,
OAH Case No. 2014020009*

4. Public Employee Performance Evaluation (Govt. Code § 54957)

Superintendent

The Board entered Closed Session at 6:04 p.m. reserving the right to reconvene to closed session at the end of the open session if closed session matters had not been completed prior to the convening of the open session meeting.

OPENING PROCEDURES

1. Call to Order and Welcome

President Fox reconvened the meeting to Open Session at 7:00 p.m.

Members present:

Ken Fox, President

Dustin Burns, Vice President

Barbara Ryan, Clerk

Elana Levens-Craig, Member

Dianne El-Hajj, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board

Karl Christensen, Assistant Superintendent, Business Services

Tim Larson, Assistant Superintendent, Human Resources/Pupil Services

Dr. Stephanie Pierce, Director, Educational Services

Linda Vail, Recording Secretary

2. President Fox invited the audience to recite the District Mission and then invited Member El-Hajj to lead the members, staff, and audience in the Pledge of Allegiance.

3. Approval of Agenda

President Fox reported the Board would be adjourning the March 4, 2014 meeting in memory of Jackie Billings, a former Santee School District employee and outstanding Santee community member who lost her life very unexpectedly on February 17, 2014.

Member Levens-Craig shared Jackie was a friend to everyone. Jackie was well-known as the lady behind the counter at the Starbucks at Magnolia and Mast. People say that when you were with Jackie, she always made you feel that you were the most important person in the world.

Jackie worked in Santee School District from 1996 to 2001. She always had a smile and would go out of her way to help as needed. Jackie, and her twin sister Julie, have been stalwart volunteers

for Santee City events for many years. Jackie also worked as a volunteer for activities and events for Santana High School. Jackie's three children attended Santee School District and her daughter Krista now works for the YALE preschool program.

Jackie's passing will leave a deep hole in the entire Santee Community and the Board extended their deepest sympathy to Jackie's family and her many friends. President Fox presented the Billings family with a certificate recognizing the adjournment in Jackie's memory.

It was moved and seconded to approve the agenda.

<i>Motion:</i>	<i>El-Hajj</i>	<i>Fox</i>	<u><i>Aye</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>
<i>Second</i>	<i>Ryan</i>	<i>Burns</i>	<u><i>Aye</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>
<i>Vote:</i>	<i>5-0</i>	<i>Ryan</i>	<u><i>Aye</i></u>		

B. REPORTS AND PRESENTATIONS

President Fox reported that in closed session, the Board reviewed a due process complaint filed by a parent with the Office of Administrative Hearings (OHA) due to a dispute regarding a student's special education placement. On a motion by Member El-Hajj and a second by Member Ryan, the Board voted to approve a settlement agreement reached by the parties in OAH Case No 2014020009 resolving all issues in dispute. The agreement was approved with a vote of 5-0, all Board members voting Aye.

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Recognition of Arts Attack Coordinators

Superintendent Pierce reported last Thursday evening the community came together for a wonderful exhibit of children's art and the annual Foundation Art Show and Auction. It was a great event and could not have come together without the commitment and work from the school Arts Attack Coordinators. Dr. Pierce introduced the Arts Attack Coordinator from each school and President Fox presented each with a certificate of appreciation from the Board.

Member Levens-Craig said this was her first time experiencing the Art Show and she was impressed. It was reported that there were over 600 people in attendance and over \$5,500 was raised for the Foundation, who will in turn donate those funds to support the Arts Attack program at schools.

3. Spotlight on Education: Pepper Drive School Presentation
Pepper Drive Principal, Debbie Brenner, shared a video showing 21st Century learning in classrooms and the wonderful traditions that take place each year at the school.

C. PUBLIC COMMUNICATION

President Fox invited members of the audience to address the Board about any item not on the agenda. There were no comments.

PUBLIC HEARINGS

1. Proposed Increase to Level 1 Developer Fees

President Fox opened a public hearing for a proposed increase to Level 1 Developer Fees. There were no comments from the public. The hearing was closed.

D. CONSENT ITEMS

- 1.1. Approval of Minutes
- 1.2. Adoption of Resolution No. 1314-22 Declaring March 2014 as Arts Education Month in Santee School District
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations
- 2.4. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)

- 2.5. **Approval of Consultants and General Service Providers**
- 2.6. **Adoption of Resolution #1314-19 Increasing Level 1 Fees on Development Projects**
- 3.1. **Approval of Nonpublic Agency Master Contract with Soliant Health for Speech Therapy**
- 3.2. **Approval of Nonpublic School Master Contract with Excelsior Academy for Nonpublic School Services**
- 4.1. **Personnel, Regular**
- 4.2. **Approval of New Principal Job Description**
- 4.3. **Adoption of Resolution No. 1314-20 for Restoration / Reduction of Work Hours for Identified Classified Non-Management Positions**
- 4.4. **Adoption of Resolution No. 1314-21 for Non-Reelection of Temporary Certificated Employees**

It was moved and seconded to approve Consent Items.

<i>Motion:</i>	<i>Burns</i>	<i>Fox</i>	<u><i>Aye</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>
<i>Second</i>	<i>Ryan</i>	<i>Burns</i>	<u><i>Aye</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>
<i>Vote:</i>	<i>5-0</i>	<i>Ryan</i>	<u><i>Aye</i></u>		

G. DISCUSSION AND/OR ACTION ITEMS

President Fox invited comments from the public on any item listed under Discussion and/or Action.

1.1. Leading the Learning in the 21st Century

Superintendent Pierce presented information to the Board of Education about the District's ongoing transition and implementation of Common Core State Standards and Smarter Balanced Assessment. Three presentations were provided:

- **Special Education**

Hope Michel showcased learning in the special education classrooms. She reported teachers have been working diligently to modify their curriculum to increase the rigor and meet the challenges of Common Core. Digital learning tools such as iPads and Smart Boards have help mitigate many needs of students with disabilities.

Special Day Class teacher Alexa Harper implemented BYOD in January. She was excited about the support and willingness of the parents to provide devices for their children. She shared how a student's writing ability was increased using technology tools. Ms. Harper thanked the Board for the professional development opportunities and said that is where she got many ideas on ways to get her students to the next level.

Special Day Class teacher Stephen Whittaker shared how he uses a Smart Board in his classroom to help students read for comprehensive and to help students better respond to prompts. Mr. Whittaker said there is a great significant that technology has in bridging the gap and these tools help students to socialize on an academic level and get their thoughts out.

Special Day Class teacher Carrie Chadwick thanked the Board for the innovation grant money for their classroom Smart Board. She was selected as NBC's Inspirational Teacher of the Month in San Diego County for January 2014. A NBC taped video was presented demonstrating how hard the students work to learn and the need to challenge her students to think differently.

All three teachers asked the Board to remember the Special Day Class students as they allocate money for digital learning and technology classroom tools to help teachers bridge the gap.

Mrs. Beaver, parent of a Special Day Class student, said the things the teachers are doing in classrooms are amazing. She said the money spent on technology for special education students and for the professional developments needed for teachers is having amazing results.

Hope Michel thanked the Board for the opportunity to highlight their special education program. The Board thought the presentation was great and enjoyed having the two students, Corey Beaver and Carson Warrent at the meeting.

- **Chet F. Harritt – STEAM School**

Principal Andy Johnston, Vice Principal Dan Prouty, and many Chet F. Harritt teachers, provided a presentation sharing the direction that the students and staff at Chet F. Harritt are interesting in moving as

an opportunity to refresh and reinvent the programs at Chet. F. Harritt School. Their intent is to provide a world class STEAM education (Science, Technology, Engineering, Arts, and Math). They believe it will provide an outstanding 21st Century educational opportunity for their students as well as attract other students to Chet F. Harritt.

They are developing a partnership with UC Berkley and hoping to bring an agreement soon to the Board that outlines a partnership with the Navy for volunteer opportunities. A Parent Information Night was held with over 180 parents in attendance. A survey on the school website indicated a great deal of support and positive feedback for the program.

The school faculty has dedicated their time and commitment, taking steps to move forward as a STEAM School: 12 have committed to a 3-year training under a grant that has been secured; 8 faculty members this year have engaged in a yearlong study of Science Note; Mr. Johnston and Mr. Prouty have been involved in the San Diego County's work group to establish a STEAM Quality Criteria Instrument; Faculty members have attended SDCOE trainings on the Next Generation Science Standards; Faculty members are volunteering the time to provide many afterschool enrichment activities free of charge to students; the k-1 faculty has been providing "STEAM Rotations" that provide amazing learning experiences; middle school faculty have implemented and piloted Science Curricula for iPads; and the 7th and 2nd grade faculty members continue to provide collaboration with their Science Buddy Program. All faculty members currently serve on one of the STEAM committees that are guiding the path, which includes Core Curriculum, Enrichment, Technology, Marketing, and Grant Writing.

Mr. Johnston presented the vision developed by the staff and a proposed time line for implementation. He thanked the Board for the opportunity to share their STEAM dream.

Member El-Hajj said the approach is impressive and comprehensive and will develop into a quality program. She is pleased to see the parent community is excited as well and that so many people are involved in the program.

Member Levens-Craig congratulated Mr. Johnston on being nominated for a San Diego Science Alliance Partnership Award. She is excited to see our District working in conjunction with the County Office and as a big advocate of STEAM, she supports their direction.

Member Burns said he appreciates Mr. Johnston and the staff bringing the community and parents into the development of the program. It is a very important piece of the vision and will strengthen the process.

- **Digital Learning**

Laura Spencer shared with Common Core, technology is embedded everywhere. She reported on the process developed for teachers toward implementing digital learning for students. Administration implemented an advisory committee consisting of three teachers per school who are eager to embrace technology, looking for ways to make learning relevant, and respected by their peers. After each advisory committee meeting, these teachers went back to their schools and shared. The teachers looked at the standards for technology in learning and developed a vision for the committee.

Teachers on the advisory committee participated in exploring a variety of devices including an iPad, a Windows tablet, an android tablet, and a Chromebook. Teachers used the devices to complete a task and do a presentation.

Dr. Spencer reported professional development is extremely important on how to use the device and how to use it in learning. They focused on both the tool and the learning, technology embedded in Common Core, professional development, online and face-to-face opportunities, and personalization to meet grade level and teacher readiness needs. K-5 teachers preferred the iPad for students and grade 6-8 teachers preferred the Windows tablet, but the iPad followed very closely in preference.

Parents are an important part of the process. Plans are being made to provide a parent digital learning institute and a student learning showcase for parents and students to get excited and get information about the digital learning. Yesterday, a Digital Learning Town Hall was held, sharing the vision to purchase devices for all teachers if the initiative is approved. Dr. Spencer shared a proposed implementation cycle. She said additional updates and items for digital learning will come for Board consideration at future meetings.

Member El-Hajj asked if there were any concerns that the Board should know about. Dr. Spencer said the only concerns were about financial constraints to move forward and assuring special education teachers and students are included. Member El-Hajj said she is most nervous about the infrastructure being adequate to accommodate the needs.

2.1. Update on Transportation and Emergency Radio System

Karl Christensen shared that several months ago he presented to the Board about the need to make a decision about buying into the infrastructure of the new emergency radio system. Since then a couple of items have changed. He presented a document that included information about current radio inventory. He said that he has become aware of a third option, which is to do nothing at this time. He has been informed that we can remain as partner on the current agreement until March of 2016. However, there may be a need to increase their monthly operating cost. Cajon Valley and Grossmont are preparing to put a bid out seeking an alternative.

Mr. Christensen said his recommendation at this time is to stay on as a partner under the current agreement and in the fall of 2015 other options can be explored. Member El-Hajj asked about the reliability of our current radios. Mr. Christensen said they are old but they are repairable and with the few extra we have, we should be able to use the current radios and system through the fall of 2015. The Board did not take action but agreed with Mr. Christensen's recommendation to keep the District on as a partner under the current agreement.

2.2. Approval of Second Period Interim Report

Karl Christensen highlighted several portions of the second interim report through a snapshot of all funds. There was a \$3,098 contribution from the general fund to the child Development Fund that was needed to offset the employee raises in compensation for 2013-14. Plans continue to be developed for spending down the fund balance in Cafeteria Fund. Fund 40, the solar project, continues to accumulate energy savings. Fund 63, Yale and Project Safe, continues to make good progress in keeping expenses down and projects a small surplus after they return borrowed funds. Member Burns asked how the Project SAFE budget will look when the 4% salary increase goes into effect in July. Mr. Christensen will continue to monitor the budget closely and said the new alternative social security program will also help save money. Mr. Christensen said the Governor's proposal shows about a 9% increase in revenue which will continue to offset some of the deficit spending.

Member Burns moved to approve a positive certification for the 2nd Interim Report regarding the District's ability to meet its financial obligations for the 2013-14 fiscal year and two subsequent fiscal years

<i>Motion:</i>	<i>Burns</i>	<i>Fox</i>	<i>Aye</i>	<i>Levens-Craig</i>	<i>Aye</i>
<i>Second</i>	<i>Ryan</i>	<i>Burns</i>	<i>Aye</i>	<i>El-Hajj</i>	<i>Aye</i>
<i>Vote:</i>	<i>5-0</i>	<i>Ryan</i>	<i>Aye</i>		

2.3. Approval of Monthly Financial Report

Member Burns moved to approve the Monthly Financial Report.

<i>Motion:</i>	<i>Burns</i>	<i>Fox</i>	<i>Aye</i>	<i>Levens-Craig</i>	<i>Aye</i>
<i>Second</i>	<i>Ryan</i>	<i>Burns</i>	<i>Aye</i>	<i>El-Hajj</i>	<i>Aye</i>
<i>Vote:</i>	<i>5-0</i>	<i>Ryan</i>	<i>Aye</i>		

2.4. Common Core One-Time Funding Expenditure Plan

This information was provided to the Board at the last meeting for review. Mr. Christensen requested Board approval. Member Ryan moved to approve the Common Core One-Time Funds Expenditure Plan.

<i>Motion:</i>	<i>Ryan</i>	<i>Fox</i>	<i>Aye</i>	<i>Levens-Craig</i>	<i>Aye</i>
<i>Second</i>	<i>Burns</i>	<i>Burns</i>	<i>Aye</i>	<i>El-Hajj</i>	<i>Aye</i>
<i>Vote:</i>	<i>5-0</i>	<i>Ryan</i>	<i>Aye</i>		

H. BOARD COMMUNICATION

The Board provided discussion topics for the Principals meeting with the Board on March 18th: Common Core implementation, Digital Learning (One-to-one), and SBAC. The Board would like to hear about the challenges and successes during the transition.

Superintendent Pierce led a discussion about content for the next issue of the Santee Magazine. The content should focus on 21st century learning and include information about, Innovation Grants, Arts Attack and the Art Show, and STEAM schools.

Superintendent Pierce reported a Digital Learning visit to San Marcos has been scheduled for Friday, March 7th @ 9:00 a.m.

Member Burns mentioned he had seen a great iPad case being used at Terra Bonita. It has been so effective they are considering doing away with the insurance. He also mentioned the County has reported seeing an increase in lice because of the trend of "selfies."

Member Ryan reported on the scheduled visit with Joel Anderson. Sen. Anderson was late so Member Levens-Craig and Dr. Pierce presented the legislative goals. Member Ryan visited Cajon Park last week and was impressed with Mr. Hook's personal knowledge and relationship with the special education children. He knew every child by name. She said it was a good opportunity to see one-to-one digital learning in Kristen Eveland's class. They were doing a lesson on the new planets and each student was doing research on their device. All of the students were totally engaged and interacting through the technology. It was very impressive. She also visited Hill Creek during the network stress test.

Member Levens-Craig reported she is planning to attend several seminars and conferences in the next few weeks.

Member El-Hajj said La Mesa-Spring Valley held a testing coordinators workshop. There is a lot to the SBAC. There will be some exciting things happening and some interesting issues arise.

I. RECONVENE TO CLOSED SESSION

President Fox announced that the Board would reconvene to closed session for matters that had not been completed prior to the convening of the open session meeting. The Board entered closed session at 9:03 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:50 p.m. No action was reported.

K. ADJOURNMENT

The March 4, 2014 regular meeting adjourned at 9:50 p.m. The meeting was adjourned in memory of Santee Community Member and former Santee School District employee, Jackie Billings.

SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION

MINUTES
February 26, 2014

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

Vice President Fox called the meeting to order at 7:00 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board

B. PUBLIC COMMUNICATION

During this time, citizens were invited to address the Board of Education about any item on this special meeting agenda. There was no communication from the public.

C. CLOSED SESSION

The Board entered closed session for the following:

1. **Public Employment Matters** (Govt. Code § 54957)
Executive Assistant

The Board held interviews for the Executive Assistant position.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session. No action was taken.

The February 26, 2014 meeting was adjourned.

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
March 18, 2014

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$1,120, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - March 18, 2014

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California								
Thurs-Sat, 04/03/14 - 04/05/14	Jeane Petree Calleen Gaeir	CO CO	California Transcribers and Educators for the Blind and Visually Impaired Annual Conference	Los Angeles	\$0 \$0	\$560 \$560	Special Ed-VI Program Special Ed-VI Program	This conference will provide an array of workshops for educators of the visually impaired and braille transcribers. Ms. Petree will be a guest speaker at the conference.
Sun-Tues, 03/30/14 - 04/01/14	Laura Spencer	Ed Services	American Alliance for Health, Physical Education, Recreation and Dance 2014 Convention	St. Louis	\$0	*\$0	*All expenses paid by the American Heart Assoc.	Dr. Spencer will be attending as a representative of the Joint Projects Commission for the American Heart Association's "Jump Rope For Heart" program.

Consent Item D.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Karl Christensen
 March 18, 2014

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of February 2014:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-275417 TO 12-284695	\$485,308.91
09 00	N/A	\$0.00
12 06	12-281461	\$66.85
13 00	12-275475 TO 12-275497	\$96,338.47
14 00	12-275498 TO 12-283864	\$95,306.16
21 09	N/A	\$0.00
21 39 / 21 08	12-275500 TO 12-284699	\$1,181,285.42
25 18	N/A	\$0.00
25 38	N/A	\$0.00
35 00	N/A	\$0.00
40-00	12-275504 TO 12-282996	\$2,919.40
63 00	12-275505 TO 12-284701	\$4,928.97
		\$1,866,154.18

Student Body Warrants issued for the period of February 2014

\$3,740.00

Payroll Warrant #'s beginning 10-073504 through 10-074296 and 10-310007 through 10-310074:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$2,936,302.37
06 00	\$834,701.96
12 06	\$19,664.00
13 00	\$97,174.19
25 18	\$0.94
63 00	\$178,076.43
\$4,065,919.89	

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the expenditure warrants for the month of February as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$5,935,814.07 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

Consent Item D.2.3. Approval/Ratification of Purchase Orders
 Prepared by Karl Christensen
 March 18, 2014

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of February 2014:

AMOUNT	LOCATION
\$ 7,680.47	PEPPER DRIVE SCHOOL
\$ 3,756.18	CARLTON HILLS SCHOOL
\$ 2,774.19	SYCAMORE CANYON SCH
\$ 2,859.85	PROSPECT AVENUE SCH
\$ 10,694.06	CAJON PARK SCHOOL
\$ 5,924.82	CHET F. HARRITT SCH
\$ 653.36	CARLTON OAKS SCHOOL
\$ 10,998.39	RIO SECO SCHOOL
\$ 3,655.15	HILL CREEK SCHOOL
\$ 700.00	SUPERINTENDENT DEPT
\$ 9,025.08	BUSINESS SERVICES
\$ 4,073.12	EDUCATIONAL SERVICES
\$ 110,475.22	SPECIAL EDUCATION
\$ 1,100.00	EDUCATIONAL PROJECTS
\$ 397.40	DISTRICT LIBRARY
\$ 5,289.58	PROJECT SAFE
\$ 7,764.08	TECHNOLOGY SERVICES
\$ 31,524.76	MAINTENANCE
\$ 1,081.95	TRANSPORTATION
\$ 138,844.46	FACILITIES MODERNIZATION
\$ 4,995.24	WAREHOUSE
\$ 364,267.36	Total Purchase Orders – February 2014

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify purchase orders #131336 through #131505 issued February 1, 2014 through February 28, 2014.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$364,267.36 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

LOCATION LIST 2013-14

- 01 Santee School
- 02 Pepper Drive School
- 03 Carlton Hills School
- 04 Sycamore Canyon School
- 05 Prospect Avenue School
- 06 Cajon Park School
- 07 Chet F. Harritt School
- 08 Carlton Oaks School
- 09 Rio Seco School
- 10 Hill Creek School
- 11 Cajon Park Annex
- 12 Prospect Avenue Annex
- 26 Cajon Park Junior High
- 60 Board of Education
- 62 Superintendent
- 64 Business Services
- 65 Personnel
- 66 Educational Services
- 67 Special Education, Centralized
- 68 Special Projects, Centralized
- 69 Professional Development
- 70 Student Support Services
- 71 Library Media Services
- 72 Project SAFE
- 73 Technology
- 74 Operations
- 75 Maintenance

- 76 Transportation
- 78 Warehouse
- 90 Central Kitchen
- 92 Publications
- 97 District Wide
- 100 Summer School
- 108 Carlton Oaks Summer School
- 110 Hill Creek Summer School

Fund Numbers

- 03 00 General - Unrestricted
- 06 00 General - Restricted
- 12 06 Child Development Fund
- 13 00 Cafeteria Fund
- 14 00 Deferred Maintenance Fund
- 17 42 Special Reserve - Other Than Cap/Out
- 21 09 Other Building Fund
- 21 10 Building Fund
- 25 18 Capital Facilities Account Fund
- 25 24 Capital Projects Fund
- 25 38 Capital Facilities Redevelopment
- 30 00 State School Building Fund
(Modernization) and Lease/Purchase
- 40 00 Special Reserve Fund -
Capital Projects
- 53 26 Tax Override Fund - SSBF
- 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF FEBRUARY 2014

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
131344	2/3/2014	03	LAKESHORE	003	CLASSROOM MATERIALS	\$206.29
					SHIPPING CHARGES ADDED	\$29.54
					NEW TOTAL	\$235.83

PURCHASE ORDER LISTING - FEBRUARY 2014
BY SITE

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
131365	2/4/2014	3	SEA WORLD OF CALIFORNIA	ADMISSIONS	\$ 780.00	002	PEPPER DRIVE SCHOOL
131373	2/5/2014	6	ETA HAND2MIND	CLASSROOM MATERIALS	\$ 304.18	002	PEPPER DRIVE SCHOOL
131374	2/5/2014	6	NASCO MODESTO	CLASSROOM MATERIALS	\$ 906.51	002	PEPPER DRIVE SCHOOL
131436	2/14/2014	6	CDW GOVERNMENT INC	PARTS FOR EQUIP. REPAIRS	\$ 202.72	002	PEPPER DRIVE SCHOOL
131451	2/19/2014	3	SIGNATURE FUNDRAISING INC	FUNDRAISER - PD	\$ 11.31	002	PEPPER DRIVE SCHOOL
131488	2/25/2014	3	DISNEY DESTINATIONS	ADMISSIONS	\$ 5,260.00	002	PEPPER DRIVE SCHOOL
131496	2/27/2014	3	AMAZON.COM	OFFICE SUPPLIES	\$ 215.75	002	PEPPER DRIVE SCHOOL
					TOTAL \$	7,680.47	PEPPER DRIVE SCHOOL
131344	2/3/2014	3	LAKESHORE LEARNING MATERIALS	CLASSROOM MATERIALS	\$ 206.29	003	CARLTON HILLS SCHOOL
131347	2/3/2014	3	UTRECHT	SUPPLIES	\$ 32.07	003	CARLTON HILLS SCHOOL
131348	2/3/2014	3	HANDWRITING WITHOUT TEARS	CLASSROOM MATERIALS	\$ 15.26	003	CARLTON HILLS SCHOOL
131398	2/11/2014	3	ZAG ENTERPRIZES	FUNDRAISER	\$ 2,860.00	003	CARLTON HILLS SCHOOL
131400	2/11/2014	3	LAKESHORE LEARNING MATERIALS	CLASSROOM MATERIALS	\$ 318.21	003	CARLTON HILLS SCHOOL
131401	2/11/2014	3	KAPLAN EARLY LEARNING COMPANY	CLASSROOM MATERIALS	\$ 44.72	003	CARLTON HILLS SCHOOL
131479	2/24/2014	6	NASCO MODESTO	INSTRUCTIONAL MATERIALS	\$ 67.02	003	CARLTON HILLS SCHOOL
131498	2/27/2014	6	SEHI COMPUTER PRODUCTS INC	LAPTOP DOCKING STATION	\$ 145.32	003	CARLTON HILLS SCHOOL
131502	2/27/2014	3	HANDWRITING WITHOUT TEARS	CLASSROOM MATERIALS	\$ 67.29	003	CARLTON HILLS SCHOOL
					TOTAL \$	3,756.18	CARLTON HILLS SCHOOL
131368	2/5/2014	3	APPLE COMPUTER INC	IPADS	\$ 2,277.60	004	SYCAMORE CANYON SCH
131396	2/7/2014	3	IMAGESTUFF.COM	STUDENT INCENTIVES	\$ 82.00	004	SYCAMORE CANYON SCH
131460	2/20/2014	3	DELL MARKETING L.P.	ELECTRONIC EQUIPMENT/PARTS	\$ 170.07	004	SYCAMORE CANYON SCH
131501	2/27/2014	3	CDW GOVERNMENT INC	ELECTRONIC PARTS	\$ 244.52	004	SYCAMORE CANYON SCH
					TOTAL \$	2,774.19	SYCAMORE CANYON SCH
131340	2/3/2014	6	DELL MARKETING L.P.	PRINTER	\$ 612.31	005	PROSPECT AVENUE SCH
131345	2/3/2014	3	BIRCH AQUARIUM AT SCRIPPS	ADMISSIONS	\$ 384.09	005	PROSPECT AVENUE SCH
131478	2/24/2014	6	THE TREE HOUSE INC	INK CARTRIDGES FOR PHASER	\$ 634.50	005	PROSPECT AVENUE SCH
131480	2/24/2014	6	DELL MARKETING L.P.	TONER CARTRIDGE	\$ 85.15	005	PROSPECT AVENUE SCH
131484	2/25/2014	3	REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	\$ 269.00	005	PROSPECT AVENUE SCH
131499	2/27/2014	6	INSIGHT INVESTMENTS	COMPUTER MONITORS	\$ 874.80	005	PROSPECT AVENUE SCH
					TOTAL \$	2,859.85	PROSPECT AVENUE SCH
131366	2/4/2014	3	ETA HAND2MIND	CLASSROOM MATERIALS	\$ 123.73	006	CAJON PARK SCHOOL
131367	2/5/2014	3	DELL MARKETING L.P.	PRINTER	\$ 1,733.72	006	CAJON PARK SCHOOL
131434	2/14/2014	3	CDW GOVERNMENT INC	COMPUTER SYSTEM	\$ 1,078.92	006	CAJON PARK SCHOOL
131435	2/14/2014	3	SEHI COMPUTER PRODUCTS INC	PROJECTOR	\$ 616.68	006	CAJON PARK SCHOOL
131437	2/18/2014	3	BADGE-A-MINIT	SUPPLIES	\$ 230.05	006	CAJON PARK SCHOOL
131444	2/18/2014	3	APPLE COMPUTER INC	ELECTRONIC EQUIPMENT	\$ 6,910.96	006	CAJON PARK SCHOOL
					TOTAL \$	10,694.06	CAJON PARK SCHOOL
131341	2/3/2014	3	SEHI COMPUTER PRODUCTS INC	PROJECTOR	\$ 616.68	007	CHET F HARRITT SCH
131343	2/3/2014	3	DELL MARKETING L.P.	LASER PRINTER	\$ 887.13	007	CHET F HARRITT SCH
131346	2/3/2014	3	PASCO SCIENTIFIC	CLASSROOM MATERIALS	\$ 705.32	007	CHET F HARRITT SCH

131350	2/3/2014	6	AMAZON.COM	CLASSROOM MATERIALS	\$	55.29	007	CHET F HARRITT SCH
131364	2/4/2014	3	SEHI COMPUTER PRODUCTS INC	PROJECTOR	\$	616.68	007	CHET F HARRITT SCH
131424	2/13/2014	6	ORANGE COUNTY DEPARTMENT OF	REGISTRATION FEES	\$	375.00	007	CHET F HARRITT SCH
131474	2/24/2014	3	SKEDADDLE FUNDRAISERS	FUNDRAISER - CFH	\$	1,821.25	007	CHET F HARRITT SCH
131487	2/25/2014	3	SEA WORLD OF CALIFORNIA	ADMISSIONS	\$	660.00	007	CHET F HARRITT SCH
131497	2/27/2014	6	SCHOLASTIC INC	CLASSROOM MATERIALS	\$	187.47	007	CHET F HARRITT SCH
					TOTAL \$	5,924.82		CHET F HARRITT SCH
131361	2/4/2014	3	GENESIS INC	SUPPLIES	\$	125.72	008	CARLTON OAKS SCHOOL
131378	2/6/2014	3	DELL MARKETING L.P.	TONER FOR PRINTER	\$	73.86	008	CARLTON OAKS SCHOOL
131459	2/20/2014	3	DELL MARKETING L.P.	TONER CARTRIDGE	\$	73.86	008	CARLTON OAKS SCHOOL
131462	2/20/2014	3	CARDIAC SCIENCE CORPORATION	EQUIPMENT SUPPLIES	\$	300.52	008	CARLTON OAKS SCHOOL
131463	2/20/2014	3	DEMCO INC	ELECTRONIC EQUIPMENT	\$	79.40	008	CARLTON OAKS SCHOOL
					TOTAL \$	653.36		CARLTON OAKS SCHOOL
131360	2/4/2014	3	DISNEY DESTINATIONS	ADMISSIONS	\$	7,510.00	009	RIO SECO SCHOOL
131390	2/7/2014	3	FRIENDS OF MISSION SAN MIGUEL	DONATION RAISED BY STUDENTS	\$	99.00	009	RIO SECO SCHOOL
131391	2/7/2014	3	USS MIDWAY MUSEUM	ADMISSIONS	\$	669.00	009	RIO SECO SCHOOL
131392	2/7/2014	3	USS MIDWAY MUSEUM	ADMISSIONS	\$	620.00	009	RIO SECO SCHOOL
131406	2/11/2014	3	REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	\$	931.00	009	RIO SECO SCHOOL
131450	2/19/2014	3	SMILE MAKERS	HEALTH OFFICE SUPPLIES	\$	49.59	009	RIO SECO SCHOOL
131485	2/25/2014	3	AL'S SPORT SHOP	P. E. SUPPLIES	\$	1,065.85	009	RIO SECO SCHOOL
131495	2/27/2014	3	AL'S SPORT SHOP	P E CLOTHES	\$	53.95	009	RIO SECO SCHOOL
					TOTAL \$	10,998.39		RIO SECO SCHOOL
131342	2/3/2014	3	TROXELL COMMUNICATIONS INC	DOCUMENT CAMERA	\$	459.00	010	HILL CREEK SCHOOL
131363	2/4/2014	3	SOUTHWEST SCHOOL SUPPLY	SUPPLIES	\$	65.35	010	HILL CREEK SCHOOL
131447	2/18/2014	3	SOUTHWEST SCHOOL SUPPLY	SUPPLIES	\$	117.13	010	HILL CREEK SCHOOL
131449	2/19/2014	3	DEMCO INC	LIBRARY SUPPLIES	\$	366.69	010	HILL CREEK SCHOOL
131461	2/20/2014	3	DELL MARKETING L.P.	LASER PRINTER	\$	288.95	010	HILL CREEK SCHOOL
131477	2/24/2014	3	EDUDANCE	DANCE INSTRUCTION - HC	\$	1,450.00	010	HILL CREEK SCHOOL
131482	2/24/2014	3	SOUTHWEST SCHOOL SUPPLY	SCHOOL SUPPLIES	\$	112.03	010	HILL CREEK SCHOOL
131483	2/24/2014	3	AMERICAN HEART ASSOCIATION	JUMP ROPE FOR HEART DONATION	\$	796.00	010	HILL CREEK SCHOOL
					TOTAL \$	3,655.15		HILL CREEK SCHOOL
131359	2/4/2014	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	700.00	062	SUPERINTENDENT DEPT
					TOTAL \$	700.00		SUPERINTENDENT DEPT
131355	2/4/2014	3	AXA EQUITABLE LIFE INS. CO.	EMPLOYEE CONTRIBUTION	\$	250.00	064	BUSINESS SERVICES
131394	2/7/2014	3	6 OFFICE DEPOT INC	SUPPLIES - ALL SITES	\$	4,772.87	064	BUSINESS SERVICES
131395	2/7/2014	63	OFFICE DEPOT INC	SUPPLIES - PROJ. SAFE / YALE	\$	449.33	064	BUSINESS SERVICES
131399	2/11/2014	3	OFFICEMAX CONTRACT INC	OFFICE SUPPLIES	\$	1,425.51	064	BUSINESS SERVICES
131405	2/11/2014	63	DELL MARKETING L.P.	TONER CARTRIDGE	\$	174.41	064	BUSINESS SERVICES
131448	2/19/2014	3	ROSETTA STONE LTD	SUBSCRIPTION	\$	1,590.00	064	BUSINESS SERVICES
131468	2/20/2014	3	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERY	\$	122.01	064	BUSINESS SERVICES
131469	2/20/2014	40	BEST BEST & KRIEGER LLP	SDG&E RATE STRUCTURE FEES	\$	102.72	064	BUSINESS SERVICES
131486	2/25/2014	3	CRUZ, ALEX M M	REPLACE WARRANT FOR OVERAGE	\$	138.23	064	BUSINESS SERVICES
					TOTAL \$	9,025.08		BUSINESS SERVICES
131425	2/13/2014	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	30.00	066	EDUCATIONAL SERVICES

131452	2/19/2014	3	MAD SCIENCE OF SAN DIEGO	STUDENT WORKSHOP	\$	171.00	066	EDUCATIONAL SERVICES
131504	2/27/2014	3	CDW GOVERNMENT INC	ELECTRONIC EQUIPMENT	\$	3,549.20	066	EDUCATIONAL SERVICES
131505	2/27/2014	3	INSIGHT INVESTMENTS	COMPUTER	\$	322.92	066	EDUCATIONAL SERVICES
					TOTAL	\$	4,073.12	EDUCATIONAL SERVICES
131356	2/4/2014	6	PEARSON	TESTING MATERIALS	\$	743.35	067	SPECIAL EDUCATION
131357	2/4/2014	6	PEARSON	TESTING MATERIALS	\$	2,410.39	067	SPECIAL EDUCATION
131358	2/4/2014	6	DEAF COMMUNITY SERVICES OF	CONSULTANT AGREEMENT	\$	384.00	067	SPECIAL EDUCATION
131388	2/7/2014	6	SEHI COMPUTER PRODUCTS INC	COMPUTER	\$	747.04	067	SPECIAL EDUCATION
131393	2/7/2014	6	APPLE COMPUTER INC	IPADS	\$	1,083.84	067	SPECIAL EDUCATION
131442	2/18/2014	6	DEAF COMMUNITY SERVICES OF	CONSULTANT SERVICES	\$	10,368.00	067	SPECIAL EDUCATION
131473	2/21/2014	6	NORTH INLAND SELPA	REGISTRATION FEES	\$	80.00	067	SPECIAL EDUCATION
131481	2/24/2014	6	SHAW, JENNIFER	CONSULTANT SERVICES	\$	100.00	067	SPECIAL EDUCATION
131491	2/26/2014	6	SAN DIEGO CENTER FOR CHILDREN	NPS	\$	18,780.60	067	SPECIAL EDUCATION
131492	2/26/2014	6	SAN DIEGO CENTER FOR CHILDREN	NPS	\$	17,664.00	067	SPECIAL EDUCATION
131493	2/26/2014	6	SAN DIEGO CENTER FOR CHILDREN	NPS	\$	58,014.00	067	SPECIAL EDUCATION
131503	2/27/2014	6	LAKESHORE	CLASSROOM MATERIALS	\$	100.00	067	SPECIAL EDUCATION
					TOTAL	\$	110,475.22	SPECIAL EDUCATION
131372	2/5/2014	3	EDUCATIONAL TESTING SERVICES	TESTING MATERIALS	\$	1,100.00	068	EDUCATIONAL PROJECTS
					TOTAL	\$	1,100.00	EDUCATIONAL PROJECTS
131362	2/4/2014	3	PERMA BOUND	LOST BOOK REPLACEMENTS	\$	397.40	071	DISTRICT LIBRARY
					TOTAL	\$	397.40	DISTRICT LIBRARY
131337	2/3/2014	63	AMAZON.COM	SUPPLIES - PROJ. SAFE	\$	133.92	072	PROJECT SAFE
131338	2/3/2014	63	DISCOUNT SCHOOL SUPPLY	SUPPLIES - PROJ. SAFE	\$	116.75	072	PROJECT SAFE
131349	2/3/2014	63	SMART & FINAL	SUPPLIES - YALE	\$	300.00	072	PROJECT SAFE
131379	2/6/2014	63	S&S WORLDWIDE	PROJECT SAFE SUPPLIES	\$	377.87	072	PROJECT SAFE
131402	2/11/2014	63	ADVERTISING EDGE INC	T-SHIRTS - YALE	\$	310.52	072	PROJECT SAFE
131423	2/12/2014	63	US FOODS	FOOD FOR PROJECT SAFE	\$	1,080.26	072	PROJECT SAFE
131431	2/14/2014	63	US FOODS	FOOD FOR YALE	\$	542.99	072	PROJECT SAFE
131443	2/18/2014	63	NEW CHILDREN'S MUSEUM	ADMISSIONS	\$	1,000.00	072	PROJECT SAFE
131471	2/20/2014	63	SMART & FINAL	SUPPLIES FOR PROJECT SAFE	\$	60.00	072	PROJECT SAFE
131489	2/26/2014	63	AMERICAN EXPRESS	SUPPLIES FOR YALE	\$	1,295.42	072	PROJECT SAFE
131490	2/26/2014	6	AMERICAN EXPRESS	ASES SUPPLIES	\$	71.85	072	PROJECT SAFE
					TOTAL	\$	5,289.58	PROJECT SAFE
131354	2/4/2014	3	6 CDW GOVERNMENT INC	TECH EQUIP. FOR DISTRICT	\$	6,516.68	073	TECHNOLOGY SERVICES
131472	2/21/2014	3	UZIBULL	EQUIPMENT SUPPLIES	\$	1,247.40	073	TECHNOLOGY SERVICES
					TOTAL	\$	7,764.08	TECHNOLOGY SERVICES
131336	2/3/2014	6	COUNTYWIDE MECHANICAL	HVAC REPAIRS - CH	\$	255.00	075	MAINTENANCE
131339	2/3/2014	3	PRIORITY NEOPOST SOUTHWEST	SERVICE/REPAIRS	\$	280.00	075	MAINTENANCE
131370	2/5/2014	6	FERGUSON ENTERPRISES INC	BLDG REPAIR SUPPLIES - DO	\$	687.03	075	MAINTENANCE
131371	2/5/2014	6	FERGUSON ENTERPRISES INC	BLDG REPAIRS SUPPLIES	\$	1,420.37	075	MAINTENANCE
131375	2/6/2014	13	FERGUSON ENTERPRISES INC	REPAIRS - CH KITCHEN	\$	137.23	075	MAINTENANCE
131376	2/6/2014	6	FERGUSON ENTERPRISES INC	BLDG REPAIRS SUPPLIES	\$	2,429.57	075	MAINTENANCE
131389	2/7/2014	6	DIXIELINE LUMBER COMPANY	HARDWARE; LOCK SUPPLIES	\$	239.11	075	MAINTENANCE
131403	2/11/2014	3	JOHNSTONE SUPPLY	ON-SITE RESIDENCE REPAIRS - CP	\$	17.41	075	MAINTENANCE

131407	2/11/2014	3	EWING IRRIGATION PRODUCTS	LANDSCAPE SUPPLIES - ERC	\$ 4.25	075	MAINTENANCE
131408	2/11/2014	3	EWING IRRIGATION PRODUCTS	LANDSCAPE SUPPLIES - ERC	\$ 355.58	075	MAINTENANCE
131409	2/11/2014	3	EWING IRRIGATION PRODUCTS	LANDSCAPE SUPPLIES - ERC	\$ 306.64	075	MAINTENANCE
131410	2/11/2014	6	EWING IRRIGATION PRODUCTS	BLDG REPAIRS SUPPLIES	\$ 437.28	075	MAINTENANCE
131411	2/11/2014	6	EWING IRRIGATION PRODUCTS	BACKFLOW CAGE FOR DO BLDG	\$ 833.85	075	MAINTENANCE
131412	2/12/2014	6	EWING IRRIGATION PRODUCTS	BLDG REPAIR SUPPLIES-ALL SITES	\$ 16,393.70	075	MAINTENANCE
131413	2/12/2014	6	24-HOUR ELEVATOR, INC.	ELEVATOR REPAIRS - CO	\$ 189.00	075	MAINTENANCE
131414	2/12/2014	6	24-HOUR ELEVATOR, INC.	ELEVATOR REPAIRS - HC	\$ 198.00	075	MAINTENANCE
131415	2/12/2014	3	ABABA BOLT	SUPPLIES FOR SAFETY CURTAINS	\$ 64.94	075	MAINTENANCE
131416	2/12/2014	3	SCHOOL SAFETY SOLUTION, LLC	SAFETY BLIND SAMPLES	\$ 39.70	075	MAINTENANCE
131417	2/12/2014	6	ADVANCED AIR & VACUUM	HVAC SUPPLIES - DO	\$ 58.32	075	MAINTENANCE
131418	2/12/2014	6	AMERICAN MESSAGING	PAGER	\$ 48.96	075	MAINTENANCE
131419	2/12/2014	6	COMPETITIVE METALS INC	BLDG REPAIR SUPPLIES - DO	\$ 448.79	075	MAINTENANCE
131420	2/12/2014	14	CLARK SECURITY PRODUCTS,	LOCKS, DOOR SUPPLIES-ALL SITES	\$ 385.32	075	MAINTENANCE
131421	2/12/2014	21 39	CLARK SECURITY PRODUCTS,	LOCKS - PD CIP	\$ 331.81	075	MAINTENANCE
131422	2/12/2014	3	ABABA BOLT	SAFETY CURTAINS SUPPLIES	\$ 33.10	075	MAINTENANCE
131426	2/13/2014	14	TRANE U.S. INC.	HVAC REPAIRS	\$ 479.52	075	MAINTENANCE
131427	2/13/2014	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 156.34	075	MAINTENANCE
131428	2/13/2014	3	MASON'S SAW & LAWNMOWER	LAWN MOWER PARTS FOR REPAIRS	\$ 118.03	075	MAINTENANCE
131429	2/13/2014	6	HOUSE OF AUTOMATION, INC	INSPECTION SERVICES	\$ 125.00	075	MAINTENANCE
131438	2/18/2014	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 488.80	075	MAINTENANCE
131439	2/18/2014	3	GREENBRIER LAWN & TREE EXPERT	CLEAN-UP AT RENZULLI SITE	\$ 472.50	075	MAINTENANCE
131440	2/18/2014	14	DUNN EDWARDS CORPORATION	PAINT FOR JR HIGH HALLWAYS	\$ 452.46	075	MAINTENANCE
131441	2/18/2014	3	DUNN EDWARDS CORPORATION	PAINT FOR ERC IMPROVEMENTS	\$ 150.78	075	MAINTENANCE
131445	2/18/2014	3	KRC ROCK INC	LANDSCAPE MATERIALS - ERC	\$ 346.74	075	MAINTENANCE
131446	2/18/2014	6	US AIR CONDITIONING	HVAC SUPPLIES - CFH	\$ 211.67	075	MAINTENANCE
131453	2/19/2014	3	LLOYD PEST CONTROL COMPANY	ON SITE REPAIRS	\$ 450.00	075	MAINTENANCE
131454	2/19/2014	3	VALLEY TRACTOR & EQUIPMENT	TRACTOR REPAIRS	\$ 70.98	075	MAINTENANCE
131455	2/19/2014	3	VALLEY TRACTOR & EQUIPMENT	TRACTOR REPAIRS	\$ 447.77	075	MAINTENANCE
131456	2/19/2014	6	WEST AIR GASES & EQUIPMENT	WELDING SUPPLIES - STOCK	\$ 38.84	075	MAINTENANCE
131464	2/20/2014	3	DUNN EDWARDS CORPORATION	ON-SITE REPAIRS MATERIALS-CP	\$ 198.88	075	MAINTENANCE
131465	2/20/2014	14	CLARK SECURITY PRODUCTS,	LOCK & DOORS SUPPLIES-STOCK	\$ 1,135.86	075	MAINTENANCE
131466	2/20/2014	3	ABABA BOLT	PARTS FOR SECURITY CURTAINS	\$ 30.95	075	MAINTENANCE
131467	2/20/2014	3	JOHNSTONE SUPPLY	ON-SITE REPAIRS SUPPLIES - CP	\$ 38.75	075	MAINTENANCE
131475	2/24/2014	3	DUNN EDWARDS CORPORATION	ON-SITE REPAIRS - CP	\$ 54.35	075	MAINTENANCE
131476	2/24/2014	6	PACIFICA GLASS CO., INC.	GLASS FOR M&O RECEPTION AREA	\$ 321.20	075	MAINTENANCE
131494	2/26/2014	6	CAMEO PAPER & JANITORIAL	MAINTENANCE SUPPLIES - STOCK	\$ 140.38	075	MAINTENANCE
					TOTAL	\$ 31,524.76	MAINTENANCE
131352	2/4/2014	6	PECK'S HEAVY FRICTION INC	BUS REPAIRS & MAINTENANCE	\$ 783.00	076	TRANSPORTATION
131353	2/4/2014	6	TIRE CENTERS, LLC	BUS REPAIRS & MAINTENANCE	\$ 298.95	076	TRANSPORTATION
					TOTAL	\$ 1,081.95	TRANSPORTATION
131351	2/3/2014	3	SOUTH BAY FENCE INC.	FENCING AT CARLTON OAKS JH	\$ 9,995.00	077	FACILITIES MODERNIZATION
131369	2/5/2014	21 39	MILLER PAVING CORPORATION	PAVING RAMP CFH SNACK BAR	\$ 12,708.00	077	FACILITIES MODERNIZATION
131377	2/6/2014	3	WEBB CLEFF ARCHITECTURE	FLOOD WALL DESIGN - PD	\$ 3,200.00	077	FACILITIES MODERNIZATION

131380	2/6/2014	6	WEBB CLEFF ARCHITECTURE	A&E SVCS - PROP 39 PROJECTS	\$ 19,500.00	077	FACILITIES MODERNIZATION
131397	2/11/2014	3	C.A.S.H.	REGISTRATION FEES	\$ 428.00	077	FACILITIES MODERNIZATION
131430	2/14/2014	21 39	TOMARK SPORTS	BALL FIELD EQUIPMENT	\$ 19,950.80	077	FACILITIES MODERNIZATION
131457	2/20/2014	21 39	SOUTH BAY FENCE INC.	FENCING AT MESA RD - CFH	\$ 3,150.00	077	FACILITIES MODERNIZATION
131458	2/20/2014	21 39	SOUTH BAY FENCE INC.	BATTING CAGE & TEMP FENCE-CFH	\$ 18,759.00	077	FACILITIES MODERNIZATION
131470	2/20/2014	14	HELIX MECHANICAL	HVAC REPLACEMENT - PD KINDER	\$ 39,305.00	077	FACILITIES MODERNIZATION
131500	2/27/2014	21 39	DEPARTMENT OF GENERAL SERVICES	DSA CLOSE OUT FEES - RS	\$ 11,848.66	077	FACILITIES MODERNIZATION
					TOTAL	\$ 138,844.46	FACILITIES MODERNIZATION
131381	2/7/2014	3	K/P CORPORATION	STORES SUPPLIES	\$ 740.23	078	WAREHOUSE
131382	2/7/2014	3	US GAMES	STORES SUPPLIES	\$ 708.48	078	WAREHOUSE
131383	2/7/2014	3	LAMINATION DEPOT INC	STORES SUPPLIES	\$ 787.97	078	WAREHOUSE
131384	2/7/2014	3	THE TREE HOUSE INC	STORES SUPPLIES	\$ 165.63	078	WAREHOUSE
131385	2/7/2014	3	STANDARD STATIONERY	STORES SUPPLIES	\$ 155.52	078	WAREHOUSE
131386	2/7/2014	3	SCHOOL HEALTH CORPORATION	STORES SUPPLIES	\$ 176.15	078	WAREHOUSE
131387	2/7/2014	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 33.44	078	WAREHOUSE
131404	2/11/2014	3	MAINTEX INC	STORES SUPPLIES	\$ 474.98	078	WAREHOUSE
131432	2/14/2014	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 145.80	078	WAREHOUSE
131433	2/14/2014	3	STANDARD STATIONERY	STORES SUPPLIES	\$ 1,607.04	078	WAREHOUSE
					TOTAL	\$ 4,995.24	WAREHOUSE
							\$ 364,267.36

Consent Item D.2.4. Acceptance of Donations
 Prepared by Karl Christensen
 March 18, 2014

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Support 6 th Grade Camp	\$100.00	Diane & Thomas Elliott	Chet F. Harritt School
Funds to Support the Instructional Program and Supplement Supplies for Mrs. McCormick's Classroom	\$130.00	Ryan Morse	Rio Seco School
Funds for Sport Equipment for PE Program	\$150.00	Al's Sport Shop	Rio Seco School
TOTAL DONATIONS RECEIVED	\$380.00		

RECOMMENDATION:

It is recommended that the Board of Education accept the donations listed above for the District and authorize staff to send letters of appreciation on behalf of the Governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations above are valued at \$380.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals.)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

Consultant / General Service Provider Report
March 18, 2014

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Coast 2 Coast Soccer	General Service Provider	Soccer Clinic (enrichment activity)	07/01/13 - 06/30/14	\$2,000 (not to exceed)	ASES Program - PRIDE Academy	Independent Contractor

Consent Item D.2.6.
Prepared by Karl Christensen
March 18, 2014

Approval of Agreement with Capital Public Finance
Group to Act as Dissemination Agent for Continuing
Disclosure Requirements

BACKGROUND:

Federal law incorporates requirements for continuing disclosure for all long-term debt issuances. These requirements involve an annual filing of financial information and periodic updates for any material changes in, or significant events related to, a District's financial condition or bond ratings.

The District has used Capital Public Finance Group for annual disclosure filings in previous years. This Agreement incorporates some augmentation of services to incorporate a more coordinated effort to ensure compliance with Federal requirements for all long-term debt issuances which currently include the following:

- Series A General Obligation Bonds
- Series B General Obligation Bonds
- Series C General Obligation Bonds
- Series D General Obligation Bonds
- Series E General Obligation Bonds
- 2008 Certificates of Participation
- 2010 Certificates of Participation

RECOMMENDATION:

It is recommended that the Board of Education approve the Agreement with Capital Public Finance Group to act as Dissemination Agent for Continuing Disclosure Requirements.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$1,750 from the General Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.



Capitol | PFG

Crafting Optimal Financial Solutions

CONSULTING SERVICES AGREEMENT

This Consulting Services Agreement (this "Agreement") is hereby made between the Santee School District ("Client") and Capitol Public Finance Group, LLC ("Capitol PFG"). Capitol PFG agrees to provide the "Services," as more fully defined below, to Client and Client agrees to pay to Capitol PFG based on the terms of the Consultant Services Order, as more fully defined below.

1. Definitions. The following definitions shall apply to this Agreement.
 - a. The "Commencement Date" shall be the date this Agreement is executed by Client.
 - b. The "Termination Date" shall be the date of receipt by either party of a Termination Notice.
 - c. The "Agreement Term" shall begin with the Commencement Date and shall end with the Termination Date.
 - d. The "Consulting Services Order" shall include the Services and the Consultant Services Fee.
2. Services. The duties and tasks to be performed by Capitol PFG (the "Services") shall be outlined in the attached Consulting Services Order(s). During the performance of such Services by Capitol PFG, the Client will retain and exercise decision-making authority over the Services performed by Capitol PFG. The Services may include a development schedule and milestones. Under the terms of this Agreement, Capitol PFG and Client may add additional Services as agreed upon. These additional Services shall be put in writing in a Consulting Services Order and attached to this Agreement.
3. Payment. Client shall pay Capitol PFG based on the terms of the attached Consulting Services Order(s). The attached Consulting Services Order(s) includes a "Payment Schedule" that shall include invoicing terms of the Consulting Services.
4. Termination. Either party may without cause terminate this Agreement by delivering to the other party written notice via U.S. Mail, facsimile, or personal delivery (but not by electronic mail transmission) expressing a desire to terminate this Agreement (a "Termination Notice"). Termination shall be effective immediately upon receipt of a Termination Notice.

Christopher Terry
Capitol Public Finance Group, LLC

Karl Christensen
Assistant Superintendent, Business Services
Santee School District

Date: 2/20/2014

Date _____

Certificate of Acceptance of

Capitol Public Finance Group, LLC as Dissemination Agent

Dated: February 20, 2014

The purpose of this Certificate of Acceptance ("Certificate") is to assist the Santee School District ("District") with meeting its continuing disclosure responsibilities under S.E.C Rule 15c2-12(b)(5). Upon acceptance of this Certificate, Capitol Public Finance Group, LLC ("Capitol PFG") will perform the following services as a third party Dissemination Agent:

- Annually request financial information and operating data from the District. Such request will be made at least 30 days prior to the Annual Report filing due date. The information request will include a review of a material event checklist.
- Seek methods to improve the District's continuing disclosure filings, including making it easier for investors to locate filings.
- Annually file and appropriately cross reference the District's Comprehensive Continuing Disclosure for all outstanding debt governed by a continuing disclosure certificate. Capitol PFG will provide the District with the Annual Report prior to its filing.
- Prepare continuing disclosure log of outstanding debt and review, amend and/or file any late or incomplete continuing disclosure filings.
- File material and significant event notices within 5 days of receipt.
- Annually provide the District with its fee proposal for Dissemination Agent Services.
- Capitol PFG is obligated to provide Dissemination Agent services only upon written direction by the District.

The District agrees to assist Capitol PFG as Dissemination Agent by doing the following:

- Timely provide financial information, operating data and the material event checklist as requested by Capitol PFG.
- Notify Capitol PFG of any events that are listed as a material or significant events within 5 days of having knowledge of such event.
- Review and acknowledge the Annual Report prior to its filing.
- Compensate Capitol PFG for its services in accordance with its fee schedule, and reimburse Capitol PFG for all expenses incurred in the performance of its duties as Dissemination Agent.
- Annually provide written acceptance of Capitol PFG's fee proposal to take effect.
- The District may terminate Capitol PFG as Dissemination Agent at any time with written notice.

Acceptance of Dissemination Agent Responsibilities

By: 
Christopher Terry
Managing Partner
Capitol Public Finance Group, LLC

By: _____
Karl Christensen
Assistant Superintendent, Business Services
Santee School District



Capitol | PFG

Crafting Optimal Financial Solutions

CSO No. 2014-1

CONSULTING SERVICES ORDER

This Consulting Services Order (“CSO”) is an attachment to the Consulting Services Agreement made between the Santee School District (“Client”) and Capitol Public Finance Group, LLC (“Capitol PFG”).

Services:

Provide Dissemination Agent services as described in the Continuing Disclosure Certificates (CDCs) related to all outstanding debt of Client. The CDCs are attached to this CSO.

Consulting Service Fee:

Capitol PFG will receive a fee of \$1,750 plus expenses. Expenses related to this service involve statistical data reports provided by outside vendors.

Payment Schedule:

The Consulting Service Fee will be invoiced upon completion and submittal of the annual continuing disclosure reports.

BACKGROUND:

The District is seeking a hosted Voice over IP (VoIP) communication service to replace the existing Mitel PBX switch. The Mitel PBX switch is currently over 14 years old and Mitel will be no longer provide support for the switch after December 31, 2014.

As required by E-Rate Services (USAC) for funding year 2014-15, the District submitted a Request for Quote (RFQ) to all the approved State of California CalNet3 vendors providing Voice over IP (VoIP) communication services.

The Request for Quote called for the following services:

- a. Hosted VoIP communication services for District Office and 9 school sites
- b. Hosted VoIP services to include both Basic and Admin handset (approximately 675 handsets)
- c. Installation of a 10Mbps data circuit at the District Office site to support the VoIP services
- d. Telecom services and features like Local/Long distance, unlimited voicemail, voice to email services, paging, E-911 notification and on-going system maintenance, support and upgrade.

JIVE Communication and Verizon responded to the RFQ. Both vendors were able to provide the services requested in the RFQ. Below is a summary of the proposals submitted:

	Hosted VoIP Proposals		Remarks
	Verizon	JIVE Communication	
Handset Equipment	\$83,542.12	\$17,611.20	
Analog and Facsimile Support	\$2,985.10		
Site Survivability		\$12,500.00	Backup Routers at all Sites required by CalNet3
20MB Broadband MPLS		\$275.00	
One Time Cost	\$86,527.22	\$30,386.20	
Monthly Recurring Service	\$12,680.41	\$16,399.61	
20MB Broadband MPLS		\$1,684.50	required by CalNet3
	\$12,680.41	\$18,084.11	
Months	12	12	
Annual Recurring Cost	\$152,164.92	\$217,009.32	
Annual after E-Rate Discount (59%)	\$62,387.62	\$88,973.82	

In accordance with Public Contract Code 20118, the District may select one of the lowest 3 bidders for electronic data processing and telecom equipment. The proposal from JIVE Communication has a lower one-time cost but a higher annual recurring cost than Verizon. However, the proposal from JIVE includes other more robust services and factors compared to Verizon’s proposal as specified below:

- Inclusion of service survivability (backup) option for all sites (essential for reliability)
- 20MB MPLS circuit which is a requirement of CalNET 3 (essential for continued funding from E-Rate)
- Inclusion of implementation services and on-going support

RECOMMENDATION:

It is recommended that the Board of Education approve the selection of JIVE Communication, Inc. as the vendor for Voice over IP services.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Selection of JIVE Communication, Inc. as vendor of choice through the Form 470 Competitive Bid Process will ensure the funding commitment from E-Rate for the Funding Year 2014-2015.

Base One-Time Charges	\$30,386.20	Base Monthly Recurring Charges	\$18,084.11
Est. E-Rate Discount	-\$11,039.49	Est. E-Rate Discount	-\$10,669.63
Est. Out-of-Pocket One-Time Charges	\$19,346.71	Est. CTF Discount	-\$3,299.30
		Est. Out-of-Pocket Monthly Charges	\$4,115.18

E-rate funding request for JIVE Communication VoIP services (recurring and non-recurring cost) for Funding Year 2014-15 will be \$139,075.05 (approximately 59% funding) .

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

BACKGROUND:

In November 2006, Proposition R was passed by the voters of Santee authorizing \$60 million in General Obligation Bonds (GO Bonds) to be issued to finance a portion of the District's Capital Improvement Program (CIP), currently valued at \$143 million. The District's GO Bond is subject to the regulations of Proposition 39 (Prop 39) which was passed by California voters November 7, 2000. Prop 39 allows passage of a local GO Bond with 55% approval of the voters and requires operation of an Independent Citizen's Oversight Committee (ICOC) and preparation of annual financial and performance audits.

Until January of 2011, the performance audit component of Prop 39 requirements lacked specificity of standards for the audit. On September 24, 2010 then Governor of California, Arnold Schwarzenegger, signed into law Senate Bill 1473 (SB1473) which took effect January 1, 2011. SB1473 stipulates that performance audits for Prop 39 bonds must be conducted in accordance with Government Auditing Standards (also known as "Yellow Book Standards") issued by the Comptroller of the United States of America. Prior to SB1473, auditors elected to perform what is known as a review, which has a broad scope and lacks the depth of an audit. Generally, a review is a process where the auditors limit their procedures to inquiries of the local educational agency's (LEA's) management. In addition, procedures and reviewed and object code balances for the current year and the prior year are compared and all material differences are investigated. SB1473 now requires a more thorough process to satisfy the requirements of an audit.

For 2012-13, the District's Prop 39 Financial and Performance Audits were conducted by Vavrinek, Trine, Day & Co., LLP. There were no findings or restatements required for the financial component and the performance audit concluded that "in all significant respects, the Santee School District has properly accounted for the expenditures held in the Building Fund (Election 2006) and that such expenditures were made for authorized Bond projects".

The ICOC reviewed and accepted this audit report at their March 12, 2014 meeting.

RECOMMENDATION:

It is recommended that the Board of Education accept the 2012-13 General Obligation Bonds Building Fund Financial and Performance Audit.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is:

Beginning Fund Balance = \$5,203,760
Revenue and other sources = \$17,880
Expenditures and other outgo = \$635,374
Ending Fund Balance = \$4,586,266

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

Consent Item D.3.2.
Prepared by Karl Christensen
March 18, 2014

Approval of Revised Agreement with Laura D.
Romano for Attorney Services related to Capital
Improvement Program

BACKGROUND:

Laura Romano has been providing attorney services for the District's Capital Improvement Program since inception of the program. These services primarily relate to preparation, review, and revision of documents and agreements associated with the Lease/Leaseback process.

The current hourly rate for these services is \$200 per hour and this rate has been in effect for four (4) years. The revised agreement sets the rate at \$225 per hour as of July 1, 2014.

RECOMMENDATION:

It is recommended that the Board of Education approve the revision to Agreement with Laura D. Romano for attorney services related to the Capital Improvement Program.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There is minimal fiscal impact - services have been scaled back as most Capital Improvement Program projects are complete.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

LAURA D. ROMANO
Attorney at Law
1901 First Avenue, First Floor
San Diego, California 92101

Telephone
(619) 696-9913

Fax
(619) 696-9917

January 31, 2014

Honorable Board
Santee School District
9625 Cuyamaca Avenue
Santee, CA 91071 13626 Twin Peaks Road
Attn: Ms. Christina Becker,
Director of Facilities and Modernization

Dear Board President:

It has been my pleasure to serve as an attorney for the Santee School District since 1990. In response to the budget problems faced by school districts in recent years, I have maintained my rates at \$200/hr. for the past four years, but increased costs necessitate raising my rates to \$225/hr. as of July 1, 2014. This letter will confirm that rate and set forth the role and responsibilities of both my office ("Attorney") and the District, which remain as they have been in the past, except for the rate increase.

AGREEMENT

1. Scope of Representation. As counsel for the District, Attorney will provide legal services as requested by the District as follows:

(a) Oral and written advice and opinions relating to the duties of the District and its officers;

(b) Judicial and administrative proceedings concerning the District, its officers and/or employees; provided that Attorney is specifically requested to represent the District.

Attorney will work on assignments provided by the Superintendent, her designee, or the President of the Board of Trustees. Attorney's ultimate responsibility is to the District as represented by the Board of Trustees, and not individual employees or board members. While Laura Romano will be your primary contact, other attorneys with whom Attorney is associated may perform work for the District when specialized needs arise. District will be notified in advance if this need should arise and will have the opportunity to approve or disapprove use of an associate for any given matter.

2. Fees. Attorney's fees are based on the time spent by lawyers and legal assistants who work on matters for the District. Attorney does not require a retainer for the performance of legal services, but will charge for all time spent in representing the District's interests, including, by way of illustration, telephone and office conferences with District representatives, consultants, opposing counsel and others; appropriate conferences among Attorney's staff; factual investigation, legal research, responses to the District's request to provide information to auditors in connection with audits of financial statements; and drafting letters, memoranda and other legal documents. Billing rates for Attorney services are \$225.00 per hour.

3. Incidental Charges. Although Attorney does not ordinarily assess such charges, Attorney may charge for items incidental to the performance of legal services, such as photocopying, messengers, travel expenses at coach rates, long distance telephone calls, facsimile transmissions, postage, specialized computers applications, and filing fees. These charges will be in addition to hourly billing rates and will be itemized on Attorney's invoices when assessed. Unless special arrangements are made, fees and expenses of others (such as experts, investigators, and consultants) will be the responsibility of, and billed directly to, the District.

4. Invoices. Attorney will submit statements to you for unpaid fees and expenses on a monthly basis. The District agrees to pay these statements within thirty (30) days after receipt. District is encouraged to review Attorney's statements and discuss any questions with Attorney concerning the level of activities and the nature of the services rendered. If Attorney does not hear from District, Attorney will assume that the District approves of the overall level of activity taken on the District's behalf.

5. Cooperation. To enable Attorney to render effective legal services, District agrees to advise Attorney of all facts and keep Attorney informed of all developments relating to the matters of the District's representation. Attorney necessarily must rely on the accuracy and completeness of the facts and information the District provides Attorney. To the extent it is necessary for the District's representative to attend meetings in connection with legal representation of the District, Attorney will attempt to schedule meetings so the convenience of all individuals can be served. Also, Attorney cannot address any concerns with District's representation unless Attorney has knowledge of the concerns. Accordingly, if any problems or concerns arise during the course of Attorney's representation of District, please call Attorney so the concerns can be addressed at the earliest possible time.

6. "At Will" Engagement. Attorney's engagement by the District is "at-will," and may be terminated by either party at any time, preferably by written notice to the other party.

7. Documents. Attorney will maintain any documents furnished by the District in Attorney's client file. At the conclusion of any matters, it is the District's obligation to inform Attorney which documents it desires returned to the District. Attorney will retain any remaining documents in its files for a limited time before ultimately destroying them in accordance with the firm's record retention program.

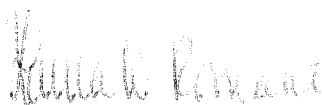
8. Professional Liability Insurance. Attorney maintains professional liability insurance through Arch Insurance Group.

* * *

If the foregoing correctly reflects your understanding of the terms and conditions of our representation, as evidenced by the action of the Board of Trustees, please execute and retain the original of this letter in the space provided below and sign and return the duplicate signature page to the undersigned.

I am very pleased to have the opportunity to continue to work with the District. Please contact the undersigned if you have any questions now or in the future.

Very truly yours,



Laura D. Romano
Attorney at Law
619-696-9913

APPROVED:

By: _____
President, Board of Trustees
on behalf of the Santee School District

Date

ACKNOWLEDGED:

By: _____
Mr. Karl Christensen, Assistant
Superintendent Business Services,
Santee School District

Date

Consent Item D.3.3.
Prepared by Karl Christensen
March 18, 2014

Approval of Increase to Contract with Ninyo & Moore
for Testing Lab Services for the Pepper Drive School
Classroom Addition Construction Project

BACKGROUND:

On February 19, 2013, the Board of Education approved Ninyo & Moore to provide Materials and Testing Lab and Geotechnical Observation services during construction of the Pepper Drive School 10-classroom addition project. The Division of State Architect (DSA) reviews and approves all school construction projects and requires these services.

Ninyo & Moore's estimate to complete construction lab services require additional services costs attached. Part of this additional cost is offset by a credit from Balfour Beatty Construction for back-charge to a sub-contractor. Some steel re-bar was incorrect and needed to be re-delivered.

RECOMMENDATION:

It is recommended that the Board of Education approve the change order request for Ninyo & Moore for Testing Lab Services for the Pepper Drive School Classroom Addition construction project.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The fiscal impact is:

\$6,125.50 total cost to be funded from Capital Improvement Program Funds less \$2,442.75 from Balfour Beatty Construction, Inc., as back charges for credit. Final cost impact is \$3,681.75 after reimbursement by Balfour Beatty Construction, Inc.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.3.

Consent Item D.3.4.
Prepared by Karl Christensen
March 18, 2014

Approval of Change Order No. 1 for the Chet F.
Harritt School Snack Bar Construction Project and
Authorization to File Notice of Completion

BACKGROUND:

On November 19, 2013, the Board of Education awarded G. A. Dominguez the bid for the Chet F. Harritt Snack Bar Construction project. During the course of construction, changes in work were required to complete the project. Attached is Change Order No. 1 to the original contract. These changes amounted to an increase of \$5,360.49 to the original contract. Staff is requesting authorization for this change order and approval and acceptance of the project.

RECOMMENDATION:

It is recommended that the Board of Education approve Change Order No. 1 for \$5,360.49 for the Chet F. Harritt School Snack Bar Construction project and authorize filing of a Notice of Completion for the project.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The fiscal impact is \$5,360.49 to be funded from Capital Improvement Program Funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.4.

CHANGE ORDER

OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER



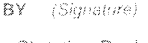
PROJECT: GD-2013-07 Chat F. Harritt Snack Bar Construction 8120 Arlette Street Santee, CA 92071	CHANGE ORDER #: 1 CHANGE ORDER DATE: 02/21/2014 PROJECT #s: 13-001-007
TO: G.A. Dominguez Escondido, CA 92025	DATE OF CONTRACT: 11/19/2013 FOR:

The Contract is changed as follows:

VARIOUS CHANGES PER THE ATTACHED COST BREAKDOWN

The original Contract Sum was	\$150,200.00
The net change by previously authorized Change Orders is	\$0.00
The Contract Sum prior to this Change Order was	\$150,200.00
The Contract Sum will be increased by this Change Order in the amount of	\$5,360.49
The new Contract Sum including this Change Order will be	\$155,560.49
The Contract Time will be increased by 2/28/2014	days.
The date of Substantial Completion as of this Change Order therefore is	Unchanged

Not valid until signed by all parties below.

Webb Cleff Architecture and Engineering, Inc. ARCHITECT 531 Encinitas Blvd. ADDRESS Encinitas, CA 92024	G.A. Dominguez CONTRACTOR ADDRESS Escondido, CA 92025	Santee School District OWNER 9625 Cuyamaca Street ADDRESS Santee, CA 92071-2674
 BY (Signature) Bob Webb (Typed Name)	 BY (Signature) George A. Dominguez, Owner (Typed Name)	 BY (Signature) Christina Becker (Typed Name)
DATE 2-28-14	DATE 02/21/2014	DATE

Qty	Craft@Hours	Unit	Material	Labor	Equipment	Total
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Chet F. Herritt Snack Bar
 Santee Unified School District

Changes

ITEM #1

Re-route the electrical feeders to the existing pull box and add a meter to monitor the SnackBar and the Office Building.

Deleted Trenching per linear foot of trench
 12" x 24"

-209.00	L1@-4.18	LF	0.00	-238.26	-418.00	-656.26
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Schedule 40 PVC conduit, 10' lengths with coupling
 3"

-2.09	L2@-1.56	CLF	-804.17	-88.95	0.00	-893.12
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Type THW 600 volt stranded copper building wire
 # 350 KCMIL

-0.84	L4@-3.34	KLF	-4,410.40	-189.77	0.00	-4,600.17
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Type THW 600 volt stranded copper building wire
 # 2

-0.21	L3@-1.67	KLF	-250.59	-94.89	0.00	-345.48
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Emon Demon Meeter

1.00	L1@6.000	ea.	1,389.75	340.50	0.00	1,730.25
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**Subtotal: ITEM #1 ELECTRICAL

-4.8			-4,075.41	-271.37	-418.00	-4,764.78
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ITEM #2

Install a new 12" x 12" Catch Basin in the low spot between the classrooms and the daycare buildings

Heavy duty catch basin flat ADA grate

11-1/2" diameter, 85 lb

1.00	S6@.7500	Ea	168.41	42.56	7.56	218.53
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12" x 12" Concrete catch basen

1.00	L1@1.500	ea.	310.65	85.13	0.00	395.78
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PVC SDR35 sewer pipe with bell and spigot gasketed joints

10"

10.00	P1@2.100	LF	221.27	119.20	0.00	340.47
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PVC pipe sewer 1/8 bend B x B with bell and spigot gasketed joints

10"

1.00	P1@.8000	Ea	305.20	45.40	0.00	350.60
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PVC sewer pipe wye B x B x B with bell and spigot gasketed joints

12"

1.00	P1@1.590	Ea	371.69	90.23	0.00	461.92
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Place Concrete Collar

Qty	Craft@Hours	Unit	Material	Labor	Equipment	Total
1.00	L1@1.000	ea.	30.52	56.75	0.00	87.27
**Subtotal: ITEM 2 NEW CATCH BASIN						
	7.7		1,407.74	439.27	7.56	1,854.57

ITEM #3

Install future water, sewer and clean-outs for the existing classrooms and the existing office building.

Trenching per linear foot of trench

18" x 30"

20.00	L1@3.000	LF	0.00	170.20	40.00	210.20
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Saw cut and remove asphalt at office building pad and hand dig.

1.00	L1@4.000	lot	0.00	227.00	175.00	402.00
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PVC SDR35 sewer pipe with bell and spigot gasketed joints

4"

40.00	P1@6.000	LF	180.94	340.40	0.00	521.34
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PVC sewer pipe 1/4 bend B x B with bell and spigot gasketed joints

4"

4.00	P1@1.280	Ea	119.90	72.64	0.00	192.54
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PVC sewer pipe wye B x B x B with bell and spigot gasketed joints

4"

4.00	P1@3.920	Ea	139.96	222.48	0.00	362.44
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PVC sewer pipe cap

4"

4.00	P1@1.280	Ea	103.33	72.64	0.00	175.97
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9" Round concrete clean out box and cover

3.00	L1@2.250	Ea	277.95	127.68	0.00	405.63
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Schedule 40 PVC tee S x S x S with solvent-weld joints

1-1/2"

2.00	P1@1.100	Ea	11.03	62.42	0.00	73.45
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Schedule 40 PVC 90 degree ell S x S with solvent-weld joints

1-1/2"

6.00	P1@1.800	Ea	24.07	102.18	0.00	126.25
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Schedule 40 PVC 45 degree ell S x S with solvent-weld joints

1-1/2"

2.00	P1@.6000	Ea	9.57	34.06	0.00	43.63
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Schedule 40 PVC pipe with solvent-weld joints

1-1/2"

40.00	P1@3.200	LF	87.20	181.60	0.00	268.80
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Schedule 80 PVC nipple

1-1/2"

2.00	P1@1.000	ea.	52.32	56.76	0.00	109.08
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Class 125 bronze body swing valve, brazed joints

1-1/2"

1.00	P1@.7500	Ea	139.52	42.56	0.00	182.08
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Concrete valve box and cover

1.00	L1@.7500	Ea	92.65	42.56	0.00	135.21
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****Subtotal: ITEM #3 SEWER AND WATER**

Qty	Craft@Hours	Unit	Material	Labor	Equipment	Total
	30.9		1,238.44	1,755.18	215.00	3,208.62
ITEM #4						
FRP in the snack bar						
4' x 9' FRP Sheets						
10.00	L1@10.00	Ea	599.50	567.50	0.00	1,167.00
Trim windows						
3.00	L1@4.500	ea.	39.24	255.39	0.00	294.63
**Subtotal: ITEM #4 FRP						
	14.5		638.74	822.89	0.00	1,461.63
ITEM #5						
Install mod-line cross-over ties per the bldg drawings.						
Ties and hardware						
3.00	L1@10.50	ea.	408.75	595.80	0.00	1,004.55
**Subtotal: ITEM #5 MOD-LINE TIES						
	10.5		408.75	595.80	0.00	1,004.55
ITEM #6						
Additiaonl floor prep.						
New sheet metal plate at the mod-line.						
40.00	L1@4.000	LF	47.96	227.20	0.00	275.16
Heavy fill and float						
1.00	--@.0000	sub	0.00	0.00	474.00	474.00
ITEM #7						
Delete gate and fencing						
3' Gate						
-1.00	L1@-0.75	ea.	-572.25	-42.56	0.00	-614.81
6' Chane link fence and posts						
-20.00	L1@-8.00	LF	-479.60	-454.00	0.00	-933.60
**Subtotal: ITEM 7 FENCING						
	-4.8		-1,003.89	-269.36	474.00	-799.25
ITEM #8						
Windows.						
Framing						
3.00	L1@12.00	ea.	408.75	681.00	0.00	1,089.75
3040 Windows						
3.00	L1@9.000	ea.	1,258.95	510.90	0.00	1,769.85
**Subtotal: ITEM #8 WINDOWS						
	21.0		1,667.70	1,191.90	0.00	2,859.60
Total Manhours, Material, Labor, and Equipment:						
	75.2		282.06	4,264.31	278.56	4,824.93

Qty	Craft@Hours	Unit	Material	Labor	Equipment	Total
				Subtotal:		4,824.93
				10.00% Overhead:		482.49
				1.00% bond:		53.07
				Estimate Total:		5,360.49

Consent Item D.3.5.
Prepared by Karl Christensen
March 18, 2014

Approval of Change Order to Pepper Drive
School 10-Classroom Addition Project Contract
with Balfour Beatty Construction, Inc. for FAA
Delay

BACKGROUND:

At its February 19, 2013 meeting, the Board of Education initiated the Pepper Drive School 10-classroom addition project. The project experienced a 137-day delay due to filing requirements with the Federal Aviation Administration (FAA) for a new building near the flight path for Gillespie Field.

Balfour Beatty Construction initially submitted a cost impact for this delay of \$242,000. After further discussion and negotiation, a final cost impact of \$179,300 was reached. The detail of the cost impact is attached.

Recommendation:

It is recommended that the Board of Education approve RCO No. 034 to the Pepper Drive School 10-Classroom Addition Project contract with Balfour Beatty Construction, Inc. for the FAA delay.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$179,300 to be funded from Capital Improvement Program funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.5.

Balfour Beatty Construction, LLC.
1935 Marlinda Way
Santee, CA 92071

RCO No. 034

Date: February 7, 2014

Description: RCO #34: Actual Cost Request for Expenses Incurred During FAA Delay June 26, 2013 to November 6, 2013

From	Balfour Beatty Construction, LLC. 10620 Treena Street Suite 300 San Diego, CA 92131 Phone: 858-635-7400 Fax: 858-635-7401	To	Santee School District 9625 Cuyamaca Street Santee, CA 92071 Phone: 619-258-2300 Fax: 619-258-2241
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Schedule Change 134.00 days

Scope of Work Request for actual cost compensation due to project delay of (134) days due required FAA flight obstruction study.
This change request is based upon the actual costs that were incurred by Balfour Beatty and all subcontractors during this delay.

Items

No.	Budget Code	Contact	Description	Submitted	Budget Status
1			BBC Actual Delay Costs	\$134,429.00	Pending
2			Subcontractor Delay Costs	\$44,871.00	Pending
			Total	\$179,300.00	

Date: _____

Christina Becker
Director of Facilities

Date: _____

Karl Christensen Asst.
Superintendent Business Services

Balfour Beatty
Construction,
LLC

Secretary
Santee School Board

Summary of Delay Costs

February 7, 2014

Steel was to begin erection at the Pepper Dr. school on June 26, 2013. However, per the attached Time Impact Analysis, the FAA required that a mandatory study be performed to determine if the building would pose any obstruction to air traffic from nearby Gillespie Field.

On August 22th, this FAA study was approved, but upon review the study was performed on the incorrectly submitted building coordinates and overall elevation. Subsequently, on August 29, 2013 another study was submitted that started another delay of approximately two months.

On October 29, 2013 the FAA returned the study showing no impact to air travel and construction could resume. After a week of required paperwork and remedial work on the steel, the project officially re-started on November 7, 2013.

The below is a break out of the actual costs during the June 26 to November 6, 2013 delay - a total of (134 days) or (4) months and (12) days. During the first delay (June 26 to Aug 29) staffing was kept intact due to work that was occurring in the parking lot. However, when it became known that another study would have to be done, staffing was reduced as much as possible.

Below is an outline which summarizes the actual monthly costs of this delay:

1	Total Actual June Costs	\$6,663	Delayed work from June 26 to June 30
2	Total Actual July Costs	\$39,977	Delay costs for the full month of July
3	Total Actual August Costs	\$39,977	Delay costs for the full month of August
			<i>(Note: for the above (3) months, project staffing was kept in full due to work that was occurring in the parking lot. Critical path work on the building was not able to occur.)</i>
4	Total Actual September Costs	\$27,257	Delay for costs incurred during September
			<i>(Note: when it became known that a 2nd FAA study was required, staffing was cut to save as much as possible during the months of September and October.)</i>
5	Total Actual October Costs	\$14,800	Delay for costs incurred during October
6	Total Actual November Costs	\$5,755	Delay for (6) days into November
	Subtotal	\$134,429	Also see enclosed Spreadsheet 'Actual Cost Breakdown'
7	Total Subcontractor Costs	\$44,871	Total of all subcontractor delay costs
	Total Settlement	\$179,300	

TIME-LINE OVERVIEW OF PROJECT DELAY RELATING TO PROJECT COSTS

MONTH DATES

- 1 MARCH 2013 Project starts with target completion date of November 30, 2013.
- 2 APRIL Project continues on schedule
- 3 MAY Project continues on schedule

DELAY #1 - JOB RAN AT FULL EXPENSE DUE TO ON-GOING WORK PERFORMED ON THE PARKING LOT		
4	JUNE 1st-25th	Project continues on schedule
	JUNE 26	Steel cannot be set as scheduled on June 26th as the FAA determines that a mandatory FAA flight obstruction study has not been done. This study is submitted June 28. BBC remains at full staff for the rest of June due to work being performed on the parking lot and the unknown duration of securing the FAA permit.
5	JULY	BBC remains at full staff managing work that is occurring in the parking lot
6	AUGUST	BBC remains at full staff managing work that is occurring in the parking lot On August 28, it becomes clear that due to incorrect building location and height submitted on the first FAA study, another study would have to be performed (which would take about as long as the first study (approximately (2) months and (2) weeks.) <i>At this time, BBC cuts staff as much as possible to reduce costs as much as possible.</i>

DELAY #2 - BBC CUTS PROJECT STAFFING AND EXPENSES AS MUCH AS FEASIBLE.		
7	SEPTEMBER	BBC redirects staff to other projects to save project costs. BBC also contacts subcontractors to submit costs for the projected overall delay. Subcontractors return costs on the overall effect of the delay.
8	OCTOBER	BBC operating on limited staff during October - saving project costs as much as possible. On October 29, the second study is approved pointing towards the project resuming in early November.
9	NOVEMBER	During early November, the project begins to remobilize to start work on the project.

Project officially restarts on November 7 with a target completion date of mid April.

- 10 DECEMBER Project continues on revised schedule with target completion in mid April.
- 11 JANUARY Project continues on revised schedule
- 12 FEBRUARY Project continues on revised schedule
- 13 MARCH Project continues with planned completion in April
- 14 APRIL Target completion date

FAA DELAY - ACTUAL COST BREAKDOWN

Santee School District
Pepper Drive 10 Classroom Addition
June 26, 2013 thru November 6, 2013

CODING			June-13	July-13	August-13	September-13	October-13	November-13	TOTAL
COST TYPE	COST CODE	COST CODE TITLE	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
TEMPORARY FACILITIES/ CONTROLS & ENVIRONMENTAL									
42030	10102040	JOBSITE SHEDS/STORAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10105010	BARRICADES, FENCES & SIGNS	425.00	425.00	425.00	425.00	425.00	425.00	2,125.00
42035	10113000	OFFICE/TRAILERS EXPENSE (Monthly Rent)	423.00	423.00	423.00	423.00	423.00	423.00	2,115.00
42035	10113200	MISC - FURNITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10113800	SECURITY SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10114800	OFFICE TOILETS	490.00	490.00	490.00	200.00	200.00	365.00	1,745.00
42030	10147501	DUMPSTERS	90.00	90.00	90.00	90.00	0.00	0.00	270.00
42030	10150500	SECURITY GUARD SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42035	10154500	MISC-SIGNS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10176001	SWPPP COMPLIANCE (EqMO.)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42035	10176001	SWPPP COMPLIANCE (Material)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub-Total Temporary Facilities / Controls & Environmental			1,428.00	1,428.00	1,428.00	1,138.00	1,048.00	1,213.00	6,255.00
TEMPORARY UTILITIES									
42030	10125001	TELEPHONE CHARGES (Within Office Trailer)	273.00	273.00	273.00	273.00	273.00	273.00	1,365.00
42030	10125500	PHONE SYSTEM EQUIP & INSTALLATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10170500	TEMPORARY WATER	90.00	90.00	90.00	90.00	90.00	90.00	450.00
42030	10171000	TEMPORARY POWER CONSUMPTION (EqMO.)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42035	10171000	TEMPORARY POWER CONSUMPTION (Material)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub-Total Temporary Utilities			363.00	363.00	363.00	363.00	363.00	363.00	1,815.00
FIELD EQUIPMENT & VEHICLES									
42035	10142200	PROJECT EQUIPMENT-GCs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42035	10142700	EQUIPMENT FUEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub-Total Field Equipment & Vehicles			0.00	0.00	0.00	0.00	0.00	0.00	0.00
SAFETY									
42035	10160500	SAFETY EQUIP/SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42035	10160600	SAFETY TRAINING-GCs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub-Total Safety			0.00	0.00	0.00	0.00	0.00	0.00	0.00
SMALL TOOLS & CONSUMABLES									
42035	10146000	MISC SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub-Total Small Tools & Consumables			0.00	0.00	0.00	0.00	0.00	0.00	0.00
CLEANUP									
42030	10114200	OFFICE CLEAN-UP (EqMO.)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10148000	DAILY CLEAN-UP (EqMO.)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10149000	FINAL CLEAN (EqMO.)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub-Total Clean-up			0.00	0.00	0.00	0.00	0.00	0.00	0.00
GENERAL EXPENSES									
42030	10101200	PARKING FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10126500	COMPUTER EQUIP/SUPPLIES-GCs (Within Trailer)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42035	10127200	DRINKING WATER/COFFEE IN OFFICE	18.34	18.34	18.34	13.84	13.84	13.84	78.20
42035	10127300	OFFICE/TRAILER SUPPLIES - GC's	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42035	10127400	OFC CONSUM-PAPER-SUST.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10127500	EQ-OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42035	10127800	POSTAGE / SHIPPING - GC's	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10128001	BID ADVERTISEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42035	10128000	PRINTING/REPRODUCTION-GCs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10128200	RECORD AND AS-BUILT DOCUMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42035	10128800	EQ-CEREMONY/MEETINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10129000	JOBSITE PROGRESS PHOTOS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10183500	LEGAL (Labor)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10183500	LEGAL (EqMO.)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10192000	EQ-TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10192700	DEPOSITS / REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42035	10194500	LICENSE/FEES/PERMITS-GCs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10197000	PARTNERING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	10199900	MISC. GENERAL CONDITIONS-GCs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub-Total General Expenses			18.34	18.34	18.34	13.84	13.84	13.84	78.20
PROJECT STAFF									
42010	10176001	ENVIRONMENTAL MANAGER (SWPPP)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42010	11910002	PROJECT ACCOUNTANT	4,891.61	4,891.61	4,891.61	2,445.81	0.00	2,445.81	14,674.84
42010	11910003	PROGRAM MANAGER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42010	11910004	ASST. SUPERINTENDENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42010	11910006	ESTIMATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42010	11910008	FIELD PROJECT ENGINEER	5,104.66	5,104.66	5,104.66	2,552.34	0.00	0.00	12,761.66
42010	11910009	GEN. SUPERINTENDENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42010	11910011	SAFETY OFFICER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42010	11910012	BIM MANAGER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42010	11910014	SUPERINTENDENT	12,722.97	12,722.97	12,722.97	6,361.49	0.00	11,209.49	43,016.94

FAA DELAY - ACTUAL COST BREAKDOWN

Santee School District
Pepper Drive 10 Classroom Addition
June 26, 2013 thru November 6, 2013

CODING			June-13	July-13	August-13	September-13	October-13	November-13	TOTAL
COST TYPE	COST CODE	COST CODE TITLE	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
42010	11910015	SCHEDULER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42010	11910017	SENIOR PROJECT MANAGER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42010	11910018	PROJECT MANAGER	11,728.91	11,728.91	11,728.91	11,728.91	11,728.91	11,728.91	58,644.56
42010	11910019	PROJECT EXECUTIVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<i>Sub-Total Project Staff including Burden</i>			34,448.16	34,448.16	34,448.16	23,088.55	11,728.91	25,384.21	129,098.00
PROVISIONS & COMPANY EOMT.									
42030	10100500	EQ-COMPANY OWNED EQUIPMENT (Depreciation)	875.00	875.00	875.00	538.00	200.00	538.00	3,026.00
42035	10100800	MISC - VEHICLE FUEL	179.00	179.00	179.00	89.50	0.00	89.50	537.00
42030	10126200	MOBILE PHONE	141.87	141.87	141.87	70.94	47.29	70.94	472.91
42030	10126201	MOBILE PHONE (iPad)	20.05	20.05	20.05	10.02	0.00	10.02	60.14
42030	10142500	EQUIPMENT REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42020	11914510	AUTO ALLOWANCE	750.00	750.00	750.00	750.00	750.00	750.00	3,750.00
<i>Sub-Total Company Equipment & Provisions</i>			1,965.92	1,965.92	1,965.92	1,458.46	997.29	1,458.46	7,846.05
SUB-TOTAL GENERAL CONDITIONS			38,223.42	38,223.42	38,223.42	26,061.85	14,151.04	28,432.51	145,092.25
INSURANCES & BONDS									
42030	11950000	EQ-BUILDERS RISK INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42035	11966000	MISC-GEN / EXCESS LIABILITY UMBRELLA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	11966001	ACCDT COST - G/L AUTO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<i>Sub-Total Insurances & Bonds</i>			0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB-TOTAL INSURANCES & BONDS			0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONSULTANTS									
42040	10129500	PROFESSIONAL PHOTOGRAPHY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42030	80000001	CONSULTANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42040	10185010	DESIGN ARCHITECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42040	10185020	CIVIL ENGINEER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42040	10185030	SURVEYOR/BUILDING CONTROL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42040	10185040	GEOTECHNICAL CONSULTANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42040	10185050	MECHANICAL ENGINEER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42040	10185060	STRUCTURAL ENGINEER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42040	10185070	LANDSCAPE ARCHITECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42040	10185090	ELEVATOR CONSULTANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42040	10185170	SECURITY CONSULTANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42040	10185200	SCHEDULING CONSULTANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42040	10185240	DESIGN CONSULTANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<i>Sub-Total Consultants</i>			0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB-TOTAL SUBCONTRACTS			0.00	0.00	0.00	0.00	0.00	0.00	0.00
FEE & ALLOWANCE									
42060	62000000	FEE - 3.5%	1,337.82	1,337.82	1,337.82	912.16	495.29	995.14	5,078.23
42075	80005001	ALLOWANCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<i>Sub-Total Fee & Allowance</i>			1,337.82	1,337.82	1,337.82	912.16	495.29	995.14	5,078.23
SUB-TOTAL FEE & ALLOWANCE			1,337.82	1,337.82	1,337.82	912.16	495.29	995.14	5,078.23
ALLOCATIONS									
42035	10199901	DIV. OPS ALLOCATION - .68%	269.02	269.02	269.02	183.42	99.60	200.11	1,021.16
42035	11968500	DATA PROCESSING (Corp. Services) - .37%	146.38	146.38	146.38	99.80	54.19	108.88	555.63
<i>Sub-Total Allocations</i>			415.39	415.39	415.39	283.23	153.79	308.99	1,576.79
SUB-TOTAL ALLOCATIONS			415.39	415.39	415.39	283.23	153.79	308.99	1,576.79
SUB TOTALS			39,977	39,977	39,977	27,257	14,800	29,737	151,747
PRORATED DAYS OF MONTH			5 Days	30 Days	31 Days	30 Days	31 Days	6 Days	
PRORATED PERCENTAGE OF MONTH			17%	100%	100%	100%	100%	19%	
GRAND TOTALS			\$6,663	\$39,977	\$39,977	\$27,257	\$14,800	\$5,755	\$134,429

Balfour Beatty

Construction

t.858.635-7400
f.858.385.7401
10620 Treena Street
Suite 300
San Diego, CA 92131
License No. 439407

September 26, 2013

Mrs. Christina Becker, Director of Maintenance, Operations and Facilities
Santee School District
9625 Cuyamaca Street
Santee, CA 92071

Re: Pepper Drive 10 Classroom Addition, BBC Project #12401000
Subject: FAA Time Impact Analysis

Dear Christina,

On behalf of the construction team at the Pepper Drive 10 Classroom Addition Project, we submit the attached narrative and time impact analysis as a follow up to the second Federal Aviation Administration (FAA) Determination delay.

The initial FAA delay occurred when the Crane Company filed Form 7460-1 for the temporary crane with the FAA and on June 24, 2013 the FAA rejected the filing due to the Permanent Structure having not been e-filed with the FAA per 14 CFR 77 regulations. Subsequently, on June 28, 2013 Webb Cleff Architecture and Engineering filed Form 7460-1 for the structure.

On August 22, 2013 the FAA issued their official determinations approving both filings for the crane and the structure. However, the determinations contained the wrong elevations and the structure determination stated that the max elevation of 515 ft. AMSL (Above Mean Sea Level) is not to be exceeded without a new study. This prompted the second airspace obstruction study which resulted in the second delay.

This initial delay resulted in a sixty-two (62) calendar day delay to critical path and to the project and the second delay is anticipated to be a seventy-five (75) calendar day delay, with an overall delay to the project of one hundred-thirty-seven (137) calendar days.

Though this has been a challenging scenario for all parties involved, the team continues to keep their spirits high and work collaboratively towards a solution. We appreciate all the help that everyone has offered and look forward to meeting with the team to review this TIA and collaboratively explore the issues outlined to reduce total impact of these delays.

Sincerely,
Balfour Beatty Construction

R. Weydt

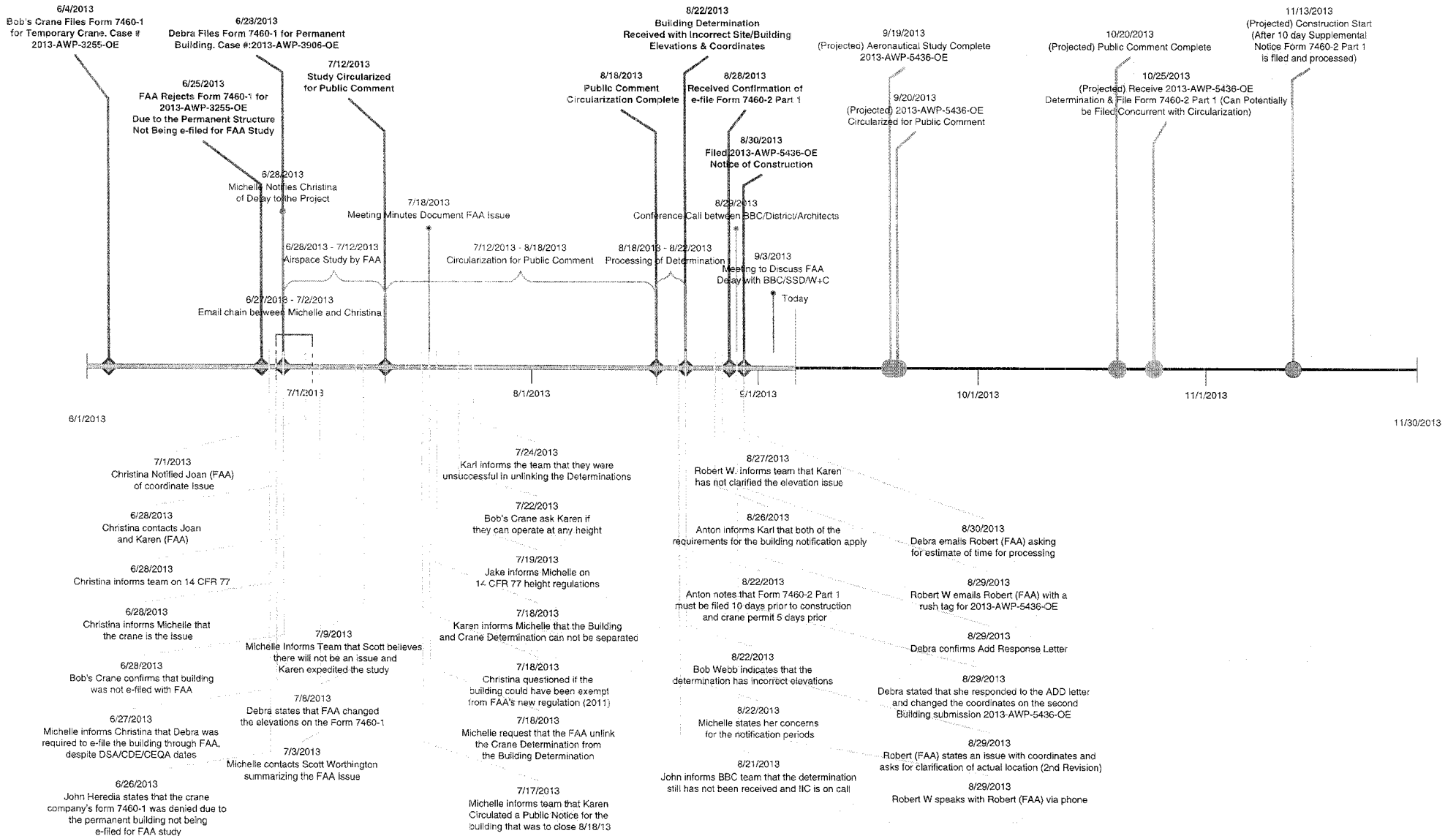
Robert Weydt
Project Manager

Enclosure

cc: Anton Greenville
Michelle Reiner

Pepper Drive FAA Timeline

September 26, 2013



PEPPER DRIVE 10 CLASSROOM ADDITION FAA - TIME IMPACT NARRATIVE

Overview

On June 4, 2013, Bob's Crane, subcontractor to International Iron Products, applied for a temporary crane permit (Case Number 2013-AWP-3255-OE) through the Federal Aviation Administration (FAA). The FAA responded June 25, 2013 rejecting the application on grounds that the proposed structure was not permitted per FAA regulations. This prompted the Architect, on behalf of the owner, to file form 7460-1: Notice of Proposed Construction or Alteration for the proposed structure (Case Number 2013-AWP-3906-OE). Karen McDonald with the FAA was assigned the point of contact responsible for this case. The FAA performed an Aeronautical Study to determine if the proposed building would have any impact on the flight path for Gillespie Field. At the Owner's request and with the assistance of Congressman Duncan Hunter's office, Karen was able to expedite the study. On July 12, 2013, the determination for 2013-AWP-3906-OE was delivered stating that the case must be circulated for 30 days to allow for any public comment. The public comment process closed at 5 P.M. August 18, 2013. The team received the final determination on August 22, 2013, stating that the proposed structure did not have a substantial affect on airspace navigation. The final determination also stated that form 7460-2 Part 1: Supplemental Notice must be filed 10 days prior to construction and form 7460-2 Part 2: Supplemental Notice must be filed 5 days after the structure reaches its maximum height. It should be noted that early in this process, the Architect and Owner brought to the attention of Joan Tengowski (FAA) and Karen McDonald (FAA) that the coordinates and elevations on the Aeronautical Study were incorrect, however, this notification was not followed up in writing.

Correspondence

- June 26, 2013: John Heredia (Balfour Beatty Construction) informed the team that Bob's Crane form 7560-1 was denied because the permanent building was not e-filed for a study with the FAA.
- June 27, 2013: Michelle Reiner informed Christina Becker that the building was not permitted with FAA and that the crane cannot obtain their permit. Michelle asked for direction from Christina.
- June 27, 2013: Michelle Reiner (Balfour Beatty Construction) informed Christina Becker (Santee School District) and Debra Vaughan-Cleff (Webb-Cleff Architecture and Engineering) that Form 7460-1 still needed to be filed with the FAA, despite the DSA/CDE/CEQA dates.
- June 27, 2013: An email chain between Michelle and Christina occurs ending July 2, 2013. There were discussions of who was responsible for FAA permit, along with composing alternative solutions to erecting steel ,while the FAA performs the official study.
- June 28, 2013: Bob's Crane spoke with Karen McDonald with the FAA and confirmed that the permanent building was not e-filed with the FAA.
- June 28, 2013: Christina tells Michelle that she believes the height of the crane is the issue, not the building.
- June 28, 2013: Christina researches the code governing the file requirement by the FAA (14 CFR 77).
- June 28, 2013: Christina contacted Joan Tengowski (FAA) and Karen McDonald (FAA), requesting that ASN: AWP-2013-3906-OE be expedited. She further explained the site and surrounding conditions.

- July 1, 2013: Christina Becker notified Joan Tengowski that her architect had submitted the correct coordinates, and that the Aeronautical Study Case # 2013-AWP-3906-OE showed the wrong numbers. In this same message, Christina requested that the study be expedited to reduce overall impact to the project.
- July 3, 2013: Michelle Reiner contacted Scott Worthington (FAA) and summarized the issue and presented all of the case numbers and the height of the building. Michelle requested an informal review of the case to confirm the potential for approval of the case. Scott was not directly linked to the Aeronautical Study, and therefore was not liable for any projections made.
- July 8, 2013: Debra Vaughan Cleff informed the team that the elevations on the form 7460-1 differentiated from what she had originally submitted. She followed up with saying that she will contact the FAA and attempt to get an answer on why they had changed the elevations.
- July 9, 2013: Michelle informed the team that Scott Worthington stated that he believed there should be no issue with the Aerospace study. She also stated that Karen McDonald confirmed that the Aerospace study was expedited through the various departments.
- July 17, 2013: Michelle informed the team that the FAA Aerospace Study had been completed, but was subject to a 30 day public notice period, ending August 18, 2013.
- July 18, 2013: Christina questioned if the new proposed building could have been exempt from the recently adopted FAA regulation and Gillespie Field zone map because the project was permitted in 2010, prior to FAA policy change.
- July 18, 2013: Michelle requests that the FAA unlink the Building Study from the Crane Study during public comment circularization. This request was denied by Karen the same day.
- July 19, 2013: Jake Jaenicke (Balfour Beatty Construction) relays information learned through his study of 14 CFR 77: Safe, Efficient Use, and Preservation of the Navigable Airspace, specifically which codes applied to this specific building, and what operational heights were acceptable prior to final determination.
- July 22, 2013: Ryan Turner (Bob's Crane) asks Karen if there is a specific height that he can operate at, before encroaching on the airspace. At the elevation of the project, the response was that any height elevation from a crane would require an FAA permit.
- July 24, 2013: Karl Christensen (Santee School District) informed the team that Duncan Hunter (Congressman) was unsuccessful at unlinking the building study from the crane study.
- August 21, 2013: John Heredia (Balfour Beatty Construction) informed the team that the final determination (anticipated delivery of August 19, 2013) had not been delivered yet, but that International Iron Products was on call when the determination was received.
- August 22, 2013: The final determination is received, but with the incorrect site and building elevations. Michelle stated her concern for the two notification requirements (form 7460-2 Part 1 & 2). Bob Webb stated his concern with the correct elevations. Anton Greenville (Balfour Beatty Construction) noted the two notification periods.
- August 23, 2013: Form 7460-2 Part 1 was filed by Robert Weydt (Balfour Beatty Construction) with the elevations noted on the determination, but a separate PDF was amended to the form stating the correct site and building elevations.
- August 26, 2013: Anton clarifies that the supplemental notice forms 7460-2 Part 1 & 2 is a "and" condition and not an "or" condition. Both must be filed at the appropriate times.
- August 27, 2013: Robert Weydt (Balfour Beatty Construction) informed the team that Debra was able to contact Karen, but was unable to resolve the elevation error.

- August 29, 2013: Robert W. spoke with Robert Van Haastert (FAA), who informed him that in order to correct the elevation issue, a new form 7460-1 must be filed and a new Aeronautical Study must take place.
- August 29, 2013: Robert W. emailed Robert V. notifying him that the new form 7460-1 had been filed, and requested that it be rushed. Robert V. had asked that this happen so that he can expedite the study.
- August 29, 2013: Robert V. stated that there was a discrepancy with the coordinates provided on AWP-2013-5436-OE. He requested clarification knowing the building was located at a different location than was submitted.
- August 29, 2013: Debra stated that she responded to Robert V. and provided the correct coordinates for the center of the building.
- August 29, 2013: Debra received a confirmation of coordinate changes made to AWP-2013-5436-OE.
- August 30, 2013: Debra emailed Robert V. asking that he provide an estimate of the timeline for the new study and this question was referred back to Karen who stated the time frames would be similar to those required from the initial study.

AWP-2013-5436-OE Projected Timeline (BBC) Based on the as-built timeline from the initial study (Case # AWP-2013-3906-OE), the Balfour Beatty Construction team has compiled a projected timeline for the second study (Case # AWP-2013-5436-OE). These dates are based off of actual durations for each stage of the review process during the initial study. The building permit application was re-filed by the Architect with the FAA on August 30, 2013. The projected date of completion for the study is September 19, 2013 [Fifteen (15) Business Days] and this did occur. The circularization of AWP-2013-5436-OE for public comment is projected to take place from September 20, 2013 to October 26, 2013. There is a projected processing period for the circularization report and the projected date of reception for the official FAA determination of AWP-1013-5436-OE is during the week of October 28, 2013. Additionally, it appears the required form 7460-2 Part 1: Supplemental Notice of Construction, can be submitted during the public comment period and this was submitted by BBC on September 24, 2013 and processed by the FAA. From the time-frames above, the projected erection of steel is during the week of November 4, 2013.

Conclusion

Throughout this long process the Balfour Beatty team has continued to remain a relentless ally for the Santee School District and we will continue to work collaboratively to minimize further time and financial impacts from these unfortunate delays. The Balfour Beatty team has been strategically working with the subcontractors to review and access how all costs can be minimized. However, we must clarify that although we are working closely with the subcontractors, as well as taking additional steps to minimize the financial impacts internally, additional funds may be requested due to these delays.

We encourage you to review these documents carefully and request that there be a follow up meeting to discuss this document, review potential cost impacts and work towards a solution as a team.

Exhibits

- Pepper Drive FAA Timeline

SUMMARY OF COST IMPACTS FOR SUBCONTRACTORS

Delay Period June 26 to November 7, 2013

	<u>Cost Impact</u>
1 Sierra Pacific West	\$750
2 JG Tate	\$2,026
3 International Iron	\$4,395
4 Advance Plumbing	\$7,056
5 Alpha Mechanical	\$7,873
6 Team C Construction	\$10,475
7 Precision Electric	\$12,296
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TOTAL	\$44,871
1 American Sheet Metal	\$0
2 A&S Flooring	\$0
3 Ascent Elevator	\$0
4 Brady Company	\$0
5 Commercial Furnishings	\$0
6 JP Witherow	\$0
7 J&S Asphalt	\$0
8 Mission Valley Cabinets	\$0
9 Pacific Coast Glazing	\$0
10 Summit Erosion Control	\$0

Prepared by Dr. Stephanie Pierce
March 18, 2014

BACKGROUND:

The No Child Left Behind (NCLB) legislation requires each district receiving federal funds to develop a five-year Local Education Agency (LEA) Plan and revise the LEA Plan yearly as necessary. The focus of the plan is to provide a quality education for all children and the plan must address these goals:

1. All students will reach high standards at a minimum, attaining proficiency or better in language arts and mathematics, by 2013-2014.
2. All limited-English-proficient students will become proficient in English and reach high academic standards.
3. By 2005-2006 all students will be taught by highly qualified teachers.
4. All students will be educated in learning environments that are safe, drug-free, and conducive to learning.

The revised LEA Plan developed for the Santee School District was a collaborative effort between District personnel and the District Advisory Council (DAC). Plan goals and activities support the requirements of state and federal categorical programs and District instructional priorities. The LEA Plan is to be reviewed and revised annually, as applicable, and approved by the Board of Education every five years. A copy of the revised LEA Plan will be available at the Board meeting for public review.

RECOMMENDATION:

Administration recommends approval of the 2014 revision of Local Education Agency Plan 2010-2015.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Provide a safe, engaging environment that promotes creativity, innovation and personalized learning.
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.
- Implement a staff development plan as the cornerstone of employee performance and growth.
- Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

Local Education Agencies are expected to have a current and annually updated LEA Plan. State and federal funding requested through the bi-annual Consolidated Application process, approximately \$1 million for Santee School District, ties directly to performance goals in the LEA Plan.

STUDENT ACHIEVEMENT:

Performance goals in the LEA Plan are aligned to providing a quality education for all children. To accomplish the goals, the plan addresses the needs of students and staff in the areas of Common Core State Standards (CCSS) in English Language Arts and CCSS Mathematics, CCSS English Language Development for English Learners, integration of technology to improve instruction, and quality staff development activities.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Prepared by Stephanie Pierce
March 18, 2014

BACKGROUND:

Santee School District has recently been identified as a Year 1 Program Improvement District based on Federal adequate yearly progress (AYP) criteria. When a school district enters Program Improvement, the district is required to revise the Local Education Agency (LEA) Plan or complete a Local Education Agency Plan Addendum. Santee School District has a five-year LEA Plan that the Board adopted in February 2011. Administration has completed the attached LEA Addendum for Board approval. All LEA Addendums are due to the California Department of Education on or before April 4, 2014.

Administration has identified the reason Santee School District went into Program Improvement. The LEA and all significant subgroups did not meet the AYP criteria which required proficiency at 89.2% in ELA and 89.5% in Math. The LEA Addendum highlights the goals and actions by Santee School District staff to address improvements in all areas and with all subgroups.

RECOMMENDATION:

Administration recommends approval of the LEA Addendum for the 2013-2014 school year.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.
- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The fiscal impact for implementation of the LEA Plan addendum includes funding for professional development, multiple assessment measures, intervention programs, and plans to increase parent involvement, which is estimated at \$475,000.

STUDENT ACHIEVEMENT:

Santee School District expects continual academic improvement for all students on local assessments. The State has been given a waiver from previous requirements for State STAR testing except for the CST Science test for fifth and seventh grade students. Santee School District third through eighth grade students will participate in the pilot study using Smarter Balanced Assessments for this year. Smarter Balanced Assessments will be fully implemented in the 2014-2015 school year.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

Consent Item D.5.2. Approval of New Probationary School Counselors / School Social Workers

Prepared by Tim Larson
March 18, 2014

BACKGROUND:

School counselors and school social workers are a contributing factor in the success of students and Santee School District is fortunate to have three (3) school counselors / school social workers that work with more than 1,000 students each year. It is because of their support that students reach their full potential by implementing school counseling and social work programs. These programs are a vital part of the educational process for all students as they meet the challenges of the 21st century.

Administration would like to request that these school counselors and school social workers be introduced to the Board.

RECOMMENDATION:

It is recommended that the Board of Education approve probationary status to the following school counselors and school social workers.

<u>Name</u>	<u>Location</u>	<u>FTE</u>
Kirsten Stretton	Cajon Park	1.0
Carrie Thompson	Chet F. Harritt	1.0
Edward Gigliotti	PRIDE Academy	1.0

FISCAL IMPACT:

There will not be an additional fiscal impact to the general fund as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

School counselors and school social workers directly support academic and social emotional growth of students in the Santee School District.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.5.2.

Consent Item D.5.3. Approval of One (1) Short-Term Instructional Assistant,
Special Education II Position

Prepared by Tim Larson
March 18, 2014

BACKGROUND:

Administration is requesting approval for a short-term Instructional Assistant, Special Ed II position to provide assistance for a new 1:1 eighth grade student through the end of the school year. This will avoid the need to lay-off a classified non-management position when the student promotes to high school.

Education Code section 45103 allows a governing Board to employ “short term employees” by designating the classification needed and a start and end time for the service. Presented tonight for Board approval is a short term employment opportunity.

RECOMMENDATION:

It is recommended that the Board of Education approve the employment of the following short-term position:

- One (1) 2.5 FTE Instructional Assistant, Special Ed II position from March 19, 2014 through June 25, 2014.

FISCAL IMPACT:

The cost to employ the short term position will be \$2,282 and paid from the Unrestricted General Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.5.3.

Consent Item D.5.4. Adoption of Resolution No. 1314-23 to Eliminate Identified Classified Non-Management Positions

Prepared by Tim Larson
March 18, 2014

BACKGROUND:

Due to the promotion of an eighth grade student at the end of the 2013-2014 school year, 1:1 instructional assistance will no longer be required. As a result, two (2) Instructional Assistant, Special Education II positions will be eliminated.

In addition, due to the lack of a secured funding source at PRIDE Academy School, administration is recommending the elimination of two (2) Instructional Assistant I positions effective June 26, 2014.

Many of the affected employees will have bumping rights; however, some employees will receive a 60-day notice of layoff and be placed on a reemployment list for no less than 39-months.

Administration has brought forward the following recommendations to the Board.

RECOMMENDATION:

It is recommended that the Board of Education approve elimination of the following positions effective June 26, 2014:

- Eliminate two (2) Instructional Assistant, Special Education II positions
 - 3.75 FTE / 9-month and 3.25 FTE / 9-month; and
- Eliminate two (2) Instructional Assistant I positions
 - 3.5 FTE / 9-month

FISCAL IMPACT:

The annual savings to the general fund as a result of eliminating two (2) Instructional Assistant, Special Education II positions will be \$24,893. Encroachment to PRIDE Academy's Title I and SLIB funding will be decreased by \$19,793, as a result of eliminating two (2) Instructional Assistant I positions.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.5.4.

**SANTEE SCHOOL DISTRICT
Resolution No. 1314-23**

**ELIMINATION OF
CLASSIFIED NON-MANAGEMENT POSITIONS**

WHEREAS, administration has determined that two (2) Instructional Assistant, Special Education II positions will be eliminated due to the promotion of an eighth grade student at the end of the 2013-2014 school year; and

WHEREAS, administration is recommending that two (2) Instructional Assistant I positions be eliminated due to the lack of a secured funding source at PRIDE Academy School; and

WHEREAS, the Governing Board has determined that elimination of positions are necessary;

NOW, THEREFORE, BE IT RESOLVED that as of the 18th day of March 2014, the Governing Board of Santee School District approved the elimination of the following positions effective June 26, 2014:

- Two (2) Instructional Assistant, Special Education II positions
 - 3.75 FTE / 9-month and 3.25 FTE / 9-month; and
- Two (2) Instructional Assistant I positions
 - 3.5 FTE / 9-month

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be eliminated and/or reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, such notice to be given sixty (60) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 18th day of March 2014, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 3/18/14

Clerk, Board of Education

DISCUSSION AND/OR ACTION ITEMS Item E.

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item E

Discussion and/or Action Item E.1.1.
Prepared by Karl Christensen
March 18, 2014

Update on Local Control Accountability Plan
Development for 2014-15 and Discussion of
Possible Goals and Actions Steps

BACKGROUND:

The 2013-14 Adopted State Budget incorporated significant changes to the funding distribution model for K-12 school districts. The previous model of Revenue Limit and numerous Categorical Programs, in effect for more than 40 years, was replaced with a new Local Control Funding Formula (LCFF).

Expenditure of LCFF funds is to be governed by a Local Control Accountability Plan (LCAP) that each school district must adopt every three (3) years and update annually. Development of the LCAP is a year-long process involving the following steps:

- Consultation with teachers, principals, school personnel, parents, students, and local bargaining units
- Presentation of draft LCAP to District Advisory Council (DAC) and District English Learner Advisory Council (DELAC) for review
- Written response to comments from DAC and DELAC
- Public Hearing to solicit input from parents and the community
- Written response to comments received during the Public Hearing process
- Adoption of LCAP at same meeting at which the District's budget is adopted

Since November, administration and staff have been obtaining and cataloguing input from the various stakeholder groups and assembling data from the website survey. This data has been used to begin development of Goals and Action Steps for the district's 2014-15 LCAP.

Administration will provide an update to the Board of Education on progress towards developing the LCAP and seek input from the Board on possible goals and action steps to include in the LCAP.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The estimated LCFF funding for 2014-15 is \$42 million.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item F.

Agenda Item F.

CLOSED SESSION Item G.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
*Agency Negotiators: Karl Christensen, Assistant Superintendent and
Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association*

2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
*Purpose: Negotiations
Agency Negotiators: Karl Christensen, Assistant Superintendent and
Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association*

3. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

RECONVENE TO PUBLIC SESSION Item H.

ADJOURNMENT Item I.